

**PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING
MINUTE: JANUARY 7, 2008**

BOARD MEMBERS PRESENT: Edward Savitsky, Chairman
Richard Kratz, Vice-Chairman
Gordon MacElhenney, Member
William Patterson, Member
Dean Becker, Member

OTHERS PRESENT: Cecile Daniel, Township Manager
Kenneth Picardi, Township Solicitor
Pamela Stevens, Township Engineer
John Moran Jr., Code Enforcement Officer
John Moran Sr., Road Master

William Patterson called the January 7, 2008 Reorganization Meeting and Board of Supervisors Meeting to order in the Perkiomen Township Administration Building at 7:00 p.m. The first item of business was the Reorganization Meeting.

REORGANIZATION MEETING: The reorganization meeting was turned over to Richard Kratz who acted as temporary chairman. Mr. Kratz called for nominations of Chairman. Dean Becker nominated Edward Savitsky as Chairman. Gordon MacElhenney seconded the nomination. There were no other nominations. Dean Becker moved to close the nominations. The Secretary was directed to show that Edward Savitsky was elected as Chairman by a unanimous vote of 5-0. The Reorganization Meeting was turned over to Edward Savitsky. Mr. Savitsky asked for nominations for Vice-Chairman. Gordon MacElhenney nominated Richard Kratz as Vice-Chairman. There were no other nominations. Dean Becker seconded the motion. Gordon MacElhenney moved to close the nominations. The Secretary was directed to show that Richard Kratz was elected Vice-Chairman by a unanimous vote of 5-0.

Holiday Schedule: The Board reviewed the proposed 2008 schedule for the paid employee holidays. Richard Kratz made a motion, seconded by William Patterson to change the October 13, 2008 holiday to December 26, 2008 and keep all other holidays for 2008 the same. There were no public comments on the motion. The motion was carried by a unanimous vote of 5-0.

Gordon MacElhenney made a motion seconded by Richard Kratz to approve the following 2008 appointments that were unanimously approved:

Township Road Liaison:	William Patterson
Township Treasurer:	Cecile M. Daniel
Township Secretary:	Cecile M. Daniel
Township Solicitor:	Yergey, Daylor, Allebach, Scheffey, & Picardi

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Township Engineer:	Spotts, Stevens & McCoy
Township Fire Marshall:	John Moran Sr.
Zoning Hearing Board Solicitor:	Nancy Hopkins Wentz
Chairman of Vacancy Board:	Nancy Gaugler

There were no public comments on the motion. The motion was unanimously approved by a vote of 5-0.

William Patterson made a motion, seconded by Dean Becker to approve the following Committee Appointment:

Committee Appointment:

Planning Commission – January 1, 2008
through December 31, 2011: Glenn Kopensky

There were no public comments on the motion. The motion was carried by a unanimous vote of 5-0.

Gordon MacElhenney made a motion, seconded by Dean Becker to approve the following Committee Appointment:

Committee Appointment:

Park and Recreation Board:

January 1, 2008 through December 31, 2009: Thomas Blomstrom
Abbe DeMaio

January 1, 2008 through December 31, 2010: Pamela Gural-Bear

January 1, 2008 through December 31, 2011: Richard Kratz

January 1, 2008 through December 31, 2012: William Patterson

There were no public comments on the motion. The motion was carried by a unanimous vote of 5-0.

Dean Becker made a motion seconded by William Patterson to close the reorganization meeting. There were no public comments. The vote was carried by a unanimous vote of 5-0.

Edward Savitsky called the regular meeting of the Perkiomen Township Supervisors to order.

MINUTES: The minutes of the December 4, 2007 Board of Supervisors meeting were approved upon a motion made by William Patterson and seconded by Dean Becker. There were no public comments on the motion. The motion was carried by a vote of 5-0.

POLICE REPORT: The Board reviewed the PA State Police Report for November and December.

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CORRESPONDENCE:

- CPVRPC- Minutes of their meeting for December.

SOLICITOR'S REPORT: Kenneth Picardi reported on the following activities:

- (1) T-Mobile: Mr. Picardi is still waiting for the sublease agreement with Nextel;
- (2) HYK: Responded to Paul Ober – awaiting their response;
- (3) Land Acquisition: Mr. Picardi requested an **Executive Session** to discuss land acquisition.
- (4) Eagleview Estates – Barking Dogs – Updated the Board on the dog issue that is going on in Eagleview Estates. Informed the Board that there is a hearing to be held before District Judge Augustine regarding a noise ordinance violation issued as a result of these dogs barking incessantly. Mr. Picardi requested an Executive Session to go over this situation prior to the hearing before Judge Augustine.

ROAD MASTER'S REPORT: John Moran Sr. submitted his report for December to the Board.

FIRE MARSHALL'S REPORT: John Moran Sr. submitted his December as well as his yearly report to the Board.

CODE ENFORCEMENT REPORT: John Moran Jr. submitted his December report to the Board. In addition to this report Mr. Moran updated the Board and requested direction from the Board on two properties in the Township.

The first property is located at 182 Gravel Pike and is owned by John and Barbara O'Neill. Mr. Moran submitted a letter to the Board from SSM. In the letter Jeffery Holcomb of SSM set forth the items that need repair at this location. The Board reviewed this letter and authorized Mr. Moran to send a letter to Mr. O'Neill informing him that the Board is giving him thirty days to make the repairs. If the repairs are not completed within the thirty days, they must submit a letter requesting an extension from the thirty days. The request must state a compelling reason why the repairs were not completed in order for the Board to even consider any extension.

The second property was located at 539 Gravel Pike. Mr. Moran updated the Board on the situation with the property owned by Robert and Joan Caprio at 539 Gravel Pike. Mr. Moran informed the Board that he sent Mr. Caprio a letter at the end of November. In the letter, Mr. Moran set forth a timeline when certain repairs were to be made. The priority one repairs were supposed to be completed by December 17, 2007. Mr. Moran informed the Board that none of the exterior repairs were addressed. Mr. Moran requested direction from the Board on this matter. Prior to Mr. Caprio's appearance at the meeting, the Board discussed the items listed in Mr. Moran's letter of November 20, 2007. Mr. Moran felt that reasonable time had been given to Mr. Caprio to make the repairs prior to deadline of December 17, 2007. Nevertheless, the Board directed Mr. Moran to grant Mr. Caprio a thirty

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day extension to complete all of the priority one items. If the items are not completed within this thirty day period, the Board directed Mr. Moran and Mr. Picardi to begin procedure to have the building condemned for health and safety reasons. Since this property is a rental property, Mr. Moran informed the Board that Mr. Caprio's tenants should be informed of the Board's decision. If it should be necessary to proceed to condemn the building, the tenants would need to find another place to reside. The Board agreed and directed Mr. Moran to send letters to Mr. Caprio's tenants informing them of the situation. Mr. Caprio arrived at the meeting late, where upon the Board informed Mr. Caprio of the direction that they gave to Mr. Moran. Mr. Caprio approached the Board about changing the zoning so that he would have better luck at developing the property. The Board informed Mr. Caprio that they were not inclined to consider listening to any request to change the zoning until Mr. Caprio cleaned up this property. Mr. Moran will return at the February Board meeting with an update.

PLANNING COMMISSION REPORT: The Planning Commission held their meeting on December 18, 2007. At that meeting, the only item discussed was the Highlands. The Highlands is a 17 acre tract owned by Heatherfield Realty Associates, LLP. The proposal is to construct 50 townhouses for 55 years and older.

ENGINEERS REPORT: Pamela Stevens was present to review the following items:

- **CLOSE OUT OF 2007 ROAD PROJECT:** Ms. Stevens informed the Board that the 2007 Road Project is complete. The total amount of the project cost was \$195,504.07. As required GASB 34 regulations, Ms. Stevens has prepared a letter to the auditors setting forth the items that were repair and maintenance and those that were capital and addition to the infrastructure. Ms. Stevens informed that Board that she will now begin to work with John Moran Sr. on the 2008 Road Projects. They will begin with looking at the guiderail items. Also, Ms. Stevens informed the Board that the traffic lights installation at Township Line Road, Wartman Road, and Grateford Road is moving forward. The contractor was notified concerning the issue of making sure that the Township received an updated Certificate of Insurance when the one that was attached to the contract expired.
- **HERITAGE WOODS:** Ms. Stevens informed the Board that Heritage Builders notified her that the work to the detention basin on lot 9 was completed. SSM inspected the work that was completed and determined that the work was satisfactory. Ms. Stevens noted that there was no plant growth in the basin due to the plants being dormant this time of year. During the next 12-15 months, inspections will be conducted to ensure that the plants germinate during the growth period. It was Ms. Stevens' recommendation that the Board release the \$5,000.00 the Township was holding pending completion and submission of an as-built of the detention basin and reimbursement of all of the inspection fees. With the recommendation of Ms. Stevens, Richard Kratz made a motion, seconded by Gordon MacElhenney to

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authorize the release of \$5,000.00 to Heritage Building Group pending receipt of an as-built of the detention basin and reimbursement of all of the inspection fees. There were no public comments on the motion. The motion was carried by a unanimous vote of 5-0.

RECEIPTS AND EXPENDITURES: The treasurer read the receipts and expenditures for the month of December. After review of same, Richard Kratz made a motion seconded by Gordon MacElhenney to authorize payment of the December bills. There were no public comments on the motion. The motion was carried unanimously by a vote of 5-0.

NEW BUSINESS:

- **RESOLUTION 2008-1:** Depositories 2007 shall be the Union National Bank and Trust Company, with the main office in Souderton, Pennsylvania, Harleysville National Bank And Trust Company with the main office in Harleysville, Pennsylvania, and the Pennsylvania Local Government Investment Trust (PLIGIT), with the main office in Valley Forge, Pennsylvania, and United States Treasury.
- RESOLUTION 2008-2:** Special Crossing Guard - appoint Executive Protective Services, LLC as the special crossing guard for the 2007/2008 school year.
- RESOLUTION 2008-3:** Engineering Fees – to incorporate the 2008 rate schedule for Spotts, Stevens & McCoy, Township Engineer, for both the township and anyone using their services while working within the Township.
- RESOLUTION 2008-4:** Audit 2007 under Section 917(b)(2) of the Second Class Township Code to appoint Dreslin and Company of Norristown, PA to complete the required Perkiomen Township 2007 Annual Audit.
- RESOLUTION 2008-5:** Perkiomen Township Fire Company authorizing and recognizing the Perkiomen Township Fire Company and to officially accord it the status of Volunteer Fire Company for Perkiomen Township. Dean Becker Made a motion, seconded by William Patterson to approve **Resolution 2008-1, Resolution 2008-2, Resolution 2008-3, Resolution 2008-4, and Resolution 2008-5.** There were no public comments on the motion. The motion was carried by a vote of 5-0.
- **RESOLUTION 2008-6:** One of the conditions of approval for the proposed subdivision located for the McCouch Tract was approval of a Planning Module. The Planning Module informs the PADEP how the subdivision will treat the sewerage coming from the site. Once approved by the Township, the planning module must be sent to the PADEP for approval. Cecile Daniel informed the Board that all information for the planning module is complete and recommended that the planning module be approved. With the recommendation of Ms. Daniel, Richard Kratz made a motion, seconded by Gordon MacElhenney to approve the planning module for the McCouch Tract by approval of **Resolution 2008-6.** There were no public comments on the motion. The motion was carried by a unanimous vote of 5-0.

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- **PSATS CONVENTION:** The annual PSATS Convention is scheduled to be held from May 11 through May 14, 2008 in Hershey, PA. Dean Becker made a motion, seconded by Richard Kratz to authorize the following people to attend: William Patterson, Edward Savitsky, and Cecile Daniel. There were no public comments on the motion. The motion was carried by a unanimous vote of 5-0. Richard Kratz made a motion seconded by Dean Becker to designate William Patterson as Perkiomen Township's voting delegate. There were no public comments on the motion. The motion was carried by a vote of 5-0.
- **FIRE COMPANY:** The Perkiomen Township Fire Company submitted their 2008 events for approval by the Board of Supervisors. Gordon MacElhenney made a motion, seconded by Dean Becker to approve the 2008 events as submitted to the Township by the Perkiomen Township Fire Company. There were no public comments on the motion. The motion was carried by a unanimous vote of 5-0.
- **RESIGNATION:** The Board was in receipt of the resignation of Pamela Gural-Bear from the Planning Commission. Richard Kratz made a motion, seconded by William Patterson to accept the resignation of Mrs. Gural-Bear. There were no public comments on the motion. The motion was carried by a unanimous vote of 5-0. Richard Kratz then made a motion, seconded by Dean Becker to appoint Ronald Smith of Seitz Road to complete Mrs. Gural-Bear's term which will expire on December 31, 2009. There were no public comments on the motion. The motion was carried by a unanimous vote of 5-0. Mrs. Gural-Bear was appointed by the Board of Supervisors to the newly created Park and Recreation Board. Finally, the Board directed Cecile Daniel to advertise the openings that are available on the Township committees. Ms. Daniel will advertise these volunteer positions.

SUPERVISORS COMMENTS

Gordon MacElhenney, as required by the Second Class Township Code, presented a letter to his fellow Board members regarding health insurance. In the letter, Mr. MacElhenney notified the Board of his desire to participate in the Perkiomen Township Health Insurance Plan. None of the other Board members expressed any concern or objection to this request.

There being no further business, the meeting was adjourned upon a motion made by Richard Kratz and seconded by Dean Becker.