



## PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: FEBRUARY 7, 2017

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**BOARD MEMBERS PRESENT:** William Patterson, Chairman  
Richard Kratz, Vice-Chairman  
Dean Becker, Member  
Janet Heacock, Member  
Gordon MacElhenney, Member

**OTHERS PRESENT:** Cecile Daniel, Township Manager  
Kenneth Picardi, Township Solicitor  
Mark Stabolepszy, Township Engineer  
John Moran Jr., Code Enforcement/Zoning Officer  
Shawn Motsavage, Road Master

William Patterson called the February 7, 2017 meeting of the Perkiomen Township Board of Supervisors to order at 7:00 p.m. in the Perkiomen Township Administration Building. Mr. Patterson informed the public that the Board held an Executive Session prior to this meeting. The reason for this Executive Session was to discuss a personnel matter.

**MINUTES:** The minutes of the January 3, 2017 Board of Supervisors meeting were approved upon motion of Dean Becker and seconded by Janet Heacock. There were no public comments on the motion. The motion was carried by a vote of 5-0.

**CORRESPONDENCE:** Cecile Daniel informed the Board that she received the regular monthly reports as of this meeting date.

**PUBLIC COMMENTS:** There were no public comments.

### **OLD/NEW BUSINESS:**

1. Perkiomen Watershed Conservancy: Ryan Beltz of the Perkiomen Watershed Conservancy was at the meeting to request permission to use a property owned by the Township located off Cedar Road. Mr. Beltz explained that the Watershed would like to use this property for their 25<sup>th</sup> Annual Lenape Challenge Adventure Race. Participants will run on the old East Park Avenue and cross Cedar Road and then enter the Township's property. The participants will then travel along established trails and old roadbeds and onto property owned by Montgomery County. Use of the Township's property would include the removal of a few thorn bushes along the path that the participants will be using. Mr. Beltz explained that the Watershed has

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already received permission from the County to use its property for this race. Ms. Daniel informed the Board that Mr. Beltz sent a Certificate of Insurance to her, but it still needs to be reviewed by Kenneth Picardi. The Board considered the request of Mr. Beltz and Dean Becker made a motion, seconded by Gordon MacElhenney, to approve this request with the condition that Mr. Picardi review and find acceptable the Perkiomen Watershed's Certificate of Insurance. There were no public comments on the motion. The motion was carried by a vote of 5-0.

2. PSATS Convention: The annual PSATS Convention is scheduled to be held from April 23 through April 26, 2017 in Hershey, PA. At this time, it is unclear if anyone will be able to attend the PSATS Convention due to schedules. It was decided that the Board members will let Ms. Daniel know if they can attend this convention once they know their schedules; therefore, she will keep this on the agenda until the registration deadline for the PSATS Convention.
3. MCATO Convention: The Spring Convention of the Montgomery County Association of Township Officials is scheduled for February 24, 2017. Unfortunately, no one can attend this meeting due to schedule conflicts.
4. Central Perkiomen Valley Regional Planning Commission: The following 2-year appointments were considered for the CPVRPC:
  - The reappointment of Dean Becker: January 1, 2017 through December 31, 2018
  - The appointment of Brett Coleman: January 1, 2017 through December 31, 2018Richard Kratz made a motion, seconded by Janet Heacock, to approve these two 2-year appointments. There were no public comments on the motion. The motion was carried by a vote of 5-0.

**SOLICITOR'S REPORT:** Solicitor Picardi requested direction from the Board regarding two applications that are pending before the Zoning Hearing Board. The first application was filed by John Casey of 15 Godshall Road for a special exception to construct a pole barn/garage. The size of this structure is 1,440 square feet. Due to the size of the pole barn/garage, Mr. Casey needs a special exception. Richard Kratz asked questions of John Moran Jr. with regard to this application. The second application was filed by Allied Wire & Cable for a variance to install two signs at their properties located at 100 and 101 Kestrel Drive in the Iron Bridge Corporate Center. John Moran Jr. explained to the Board the variance request of Allied Wire & Cable. The Board decided to take no action in support or against either of these two applications; therefore, Mr. Picardi was directed that he need not attend either of these public hearings.

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**PUBLIC SAFETY REPORTS:**

- **POLICE REPORT:** The Board is in receipt of the PA State Police Report for January, 2017.
- **TRAPPE AMBULANCE** – Report was received for December, 2016, 2016-year report, and January, 2017.
- **PLYMOUTH COMMUNITY AMBULANCE ASSOCIATION** – Report was received for January, 2017.
- **PERKIOMEN TOWNSHIP FIRE COMPANY:** John Moran Jr. submitted the report of the Fire Company.
- **FIRE MARSHAL’S REPORT:** John Moran, Sr. submitted to the Board the Fire Marshal’s Report dated February 1, 2017 for activities taking place during the month of January.

**ROAD MASTER’S REPORT:** Shawn Motsavage submitted to the Board his Road Master’s Report dated February 1, 2017 for activities taking place during the month of January.

**CODE ENFORCEMENT REPORT:** John Moran Jr. submitted to the Board his Code Enforcement Report dated February 1, 2017 for activities taking place during the month of January.

**PERKIOMEN TOWNSHIP PLANNING COMMISSION MEETING:** Cecile Daniel reported that the Planning Commission Meeting held its regular meeting on January 17, 2017. At that meeting, the Planning Commission and Board of Supervisors met to discuss the draft Wireless Communication Facility Ordinance. A public hearing on this draft Ordinance was set for March 7, 2017.

**LOWER PERKIOMEN VALLEY REGIONAL SEWER AUTHORITY:** Richard Kratz informed the Board that there were no new matters discussed at the January LPVRSa meeting.

**ENGINEERS REPORT:** Mark Stabolepszy reported on the following:

1. 2017 Projects: Mr. Stabolepszy reviewed the following projects that were recently bid:
  - 2017 Road Project: Mr. Stabolepszy informed the Board that eight bids were received for the 2017 Road Project. This project included Betcher Road which is being done in conjunction with Trappe Borough. Ms. Daniel explained that, in

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addition to the awarding of this bid, the Board needs to consider approval of the Betcher Road Agreement between Perkiomen Township and Trappe Borough. Ms. Daniel informed the Board that Trappe Borough had already approved the agreement. Under this agreement, the Borough needs to approve that portion of the work to be completed in Betcher Road as a portion of this work will be paid for by the Borough. The bidding information was sent to the Borough in anticipation of their upcoming meeting which is scheduled for tonight.

Mr. Stabolepszy reviewed his recommendation to award the work to Reid Paving Contractors, Inc. in the amount of \$224,538.53. Mr. Stabolepszy also reviewed the breakdown of the work being completed in Betcher Road and that portion of the bid that applies to the Borough. This recommendation is pending approval by the Borough of their portion of the work to be completed in Betcher Road. Dean Becker made a motion, seconded by Richard Kratz, to approve the Betcher Road Agreement between Perkiomen Township and Trappe Borough and award the 2017 Road Project to Reid Paving Contractors, Inc. of Gilbertsville, PA in the amount of \$224,538.53 pending Trappe Borough's approval of its portion of the work to be completed in Betcher Road. There were no public comments on the motion. The motion was carried by a vote of 5-0. Ms. Daniel informed the Board that Collegeville-Trappe Joint Public Works is still moving forward with the installation of a water line in a portion of Betcher Road. This water line will be installed ahead of the road work to be completed in Betcher Road. The installation of this water line will require a Highway Occupancy Permit and an Escrow Agreement since this work will be completed on Perkiomen Township's side of Betcher Road. Ms. Daniel gave the Board a copy of the draft Escrow Agreement. This Agreement needs further review by Mark Stabolepszy. This agreement will be on the Board's March agenda.

- Highway/Pedestrian/Sidewalk Projects: Mr. Stabolepszy informed the Board that there were four bids received for the Highway/Pedestrian Access Projects. Mr. Stabolepszy reviewed his recommendation to award the work to H&K Group, Inc. in the amount of \$97,860.00. Dean Becker made a motion, seconded by Richard Kratz, to award the Highway/Pedestrian Access Projects bid to H&K Group, Inc. of Skippack, PA in the amount of \$97,860.00. There were no public comments on the motion. The motion was carried by a vote of 5-0.
  
- Haldeman Road Rehabilitation Project: Mr. Stabolepszy informed the Board that there were eight bids received for the Haldeman Road Rehabilitation Project. Mr. Stabolepszy reviewed his recommendation to award the work to Ply-mar Construction Co., Inc. in the amount of \$498,474.00. Since this project involves a turnback road from PennDOT, a portion of this project is being paid for from funds received from the state. Janet Heacock made a motion, seconded by

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Richard Kratz, to award the Haldeman Road Rehabilitation Project to Ply-mar Construction Co., Inc. of Plymouth Meeting, PA in the amount of \$498,474.00. There were no public comments on the motion. The motion was carried by a vote of 5-0.

- Hazard Mitigation and Demolition of Structures at 202 Gravel Pike Project:  
Mr. Stabolepszy informed the Board that there were seven bids received for the Hazard Mitigation and Demolition of Structures at 202 Gravel Pike Project. Mr. Stabolepszy reviewed the recommendation of Randall Rentschler of SSM Group. Mr. Rentschler's recommendation was to award this project to BRB Contractors in the amount of \$34,830.00. Dean Becker made a motion, seconded by Gordon MacElhenney, to award the Hazard Mitigation and Demolition of Structures at 202 Gravel Pike Project to BRB Contractors of King of Prussia, PA in the amount of \$34,830.00. There were no public comments on the motion. The motion was carried by a vote of 5-0. John Moran Jr. informed the Board that this project would require a demolition permit. Since this was a Township project, Mr. Moran recommended that the Board waive the required permit fee of \$100.00. The contractor would still need to file the associated paperwork for the file. Dean Becker made a motion, seconded by Richard Kratz, to waive the demolition permit fee of \$100.00 for the demolition of the structures at 202 Gravel Pike. There were no public comments on the motion. The motion was carried by a vote of 5-0.
  
- 2. Traffic Calming Study: Mark Stabolepszy reviewed for the Board and the public the Cranberry Boulevard Traffic Calming Study. This study was conducted by the Township Traffic Calming Committee (TTCC) and the Neighborhood Traffic Calming Committee (NTCC). Based upon the traffic volume data, traffic speed data, and corner site distance data collected, it was recommended that the traffic calming study proceed with considering certain traffic calming measures in certain areas of Cranberry Boulevard. Mr. Stabolepszy explained the traffic calming measures identified in the Pennsylvania Traffic Calming Handbook. These measures were Bulb-outs, Chicanes, Traffic Circles, Speed Humps, Speed tables/raised crosswalks, and raised intersections. Based upon the desired speed reductions and effectiveness of these traffic calming features, the TTCC and NTCC did not pursue the use of bulb-outs or raised intersections.

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For the western section of Cranberry Boulevard (area between eastern Brighton Road intersection and Glendale Road), the TTCC and NTCC considered the following:

- Introducing a traffic circle at the Brighton/King intersection and introduce two speed humps – one west of Burgess Road intersection and one east of Burgess Road intersection. Mr. Stabolepszy explained what this would look like by reviewing Option 1 of the concept plans with the Board and the public.
- Introducing three speed humps between Brighton/King intersection and the Westover/Queen Intersection. Mr. Stabolepszy explained what this would look like by reviewing Option 2 of the concept plans with the Board and the public.
- Introducing traffic circles at the Brighton/King intersection and the Westover/Queen intersection, along with two speed humps in between. Mr. Stabolepszy explained what this would look like by reviewing Option 3 of the concept plans with the Board and the public.
- Introducing traffic circles at the Brighton/King Intersection, the western Queen Road intersection, the Burgess Road intersection and the Westover/Queen intersection. Mr. Stabolepszy explained what this would look like by reviewing Option 4 of the concept plans with the Board and the public.
- Introducing a chicane effect which would narrow the width of the street from thirty-six feet to thirty feet and introduce a series of curves. Due to the limit of the curvature imposed by the existing curb line, it was determined that this option would not produce the desired effects of traffic calming.

Mr. Stabolepszy informed the public that the Board has already approved a sidewalk connection between Countryside Court and Queen Road on the north side of Cranberry Boulevard. This would serve as an additional traffic calming measure as the roadway would be reduced in this area from the current width of thirty-six feet to thirty feet. Mr. Stabolepszy continued by informing the Board and the public that the TTCC and NTCC deliberated on Option 1 through Option 4 and recommended to proceed with Option 1.

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For the eastern section of Cranberry Boulevard, the TTCC and NTCC recommended having traffic calming devices installed between Countryside Court and Brandywine Road. In this area, the committees recommended that two speed humps be installed between Longwood Road and Stewart Road and Tudor Road and Forge Road. Mr. Stabolepszy explained what this would look like by reviewing Figure 3 of the concept plans with the Board and the public.

Based upon these concept designs, Mr. Stabolepszy reviewed the estimated construction costs for each of these plans. Since Figure 3 was by itself on the eastern section of Cranberry Boulevard, the estimated cost for the two speed humps is \$15,000. This cost would be added to the option chosen for the western section of Cranberry Boulevard. The estimated cost for Option 1 - \$35,000; Option 2 - \$22,500; Option 3 - \$50,000 and Option 4 - \$60,000. Since Option 1 was the recommendation of the committees, \$35,000 would be added to the \$15,000.00.

After review of the information by the Board and the public, the Board discussed the next step in this process. The next step would be to send out a survey to the property owners in the project area. The project area is that area situated along Cranberry Boulevard and the roads connected to it. The purpose of the survey will be to determine if project area residents approve of the preliminary concept of the traffic calming measures. Of the responses received, a minimum of sixty percent must indicate approval of the traffic calming measures in order for the Board to consider implementation of the measures. To move the process forward to the next step, Dean Becker made a motion, seconded by Richard Kratz, to give preliminary approval of the recommendation of the TTCC and the NTCC: for the concept plans for the western section of Cranberry Boulevard Option 1 (one traffic circle and two speed humps) and for the eastern side of Cranberry Boulevard – Figure 3 (two speed humps) and to send out the survey to the property owners in the project area. There were no public comments on the motion. The motion was passed by a vote of 5-0.

3. Lodal Creek Park: Mr. Stabolepszy informed the Board that the preliminary bid documents for the installation of the ADA Accessibility Walkway and the repair/paving of the existing parking lot at the Lodal Creek Park are finished. The Township staff still needs to review these bid documents. Mr. Stabolepszy is recommending that the Board authorize advertisement for bids pending review of the bid documents by the Township Staff and Township Solicitor. At this time, Mr. Stabolepszy anticipates this work being started during April, 2017. The

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estimated construction cost for this work is \$45,000. Dean Becker made a motion, seconded by Richard Kratz, to authorize the bidding of the installation of the ADA Accessibility Walkway and repair/paving of the parking lot pending review of the bid documents by the Township Staff and Township Solicitor. There were no public comments on the motion. The motion was passed by a vote of 5-0.

**MANAGER’S REPORT:** Cecile Daniel had no additional items to report to the Board.

**RECEIPTS AND EXPENDITURES:** The treasurer reviewed the receipts and expenditures for the month of January. After review of same, Richard Kratz made a motion, seconded by Dean Becker, to authorize payment of the January bills. There were no public comments on the motion. The motion was passed by a vote of 5-0.

There being no further business, the meeting was adjourned upon a motion made by Dean Becker and seconded by Janet Heacock.