



**PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING  
MINUTES: JUNE 6, 2017**

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**BOARD MEMBERS PRESENT:** William Patterson, Chairman  
Richard Kratz, Vice-Chairman  
Janet Heacock, Member  
Gordon MacElhenney, Member  
Dean Becker, Member

**OTHERS PRESENT:** Cecile Daniel, Township Manager  
Kenneth Picardi, Township Solicitor  
Kevin Conrad, Township Engineer  
John Moran Jr., Code Enforcement/Zoning Officer  
Shawn Motsavage, Road Master

**MINUTES:** The minutes of the May 2, 2017 Board of Supervisors meeting were approved upon motion of Janet Heacock and seconded by Richard Kratz. There were no public comments on the motion. The motion was carried by a vote of 5-0.

**EXECUTIVE SESSION:** William Patterson informed the public that the Board held an Executive Session prior to this meeting to discuss two real estate matters. Both matters involved properties owned by Perkiomen Township.

**CORRESPONDENCE:** Cecile Daniel informed the Board that she had received the following correspondence:

- Central Perkiomen Valley Regional Planning Commission – Meeting minutes of their March 20, 2017 meeting.
- PSATS Bulletin: May 2017.
- Letter from Senator Mensch: Thank you for allowing his office to use the Township Administration Building for this “Coffee with your Senator.”

**PUBLIC COMMENTS:**

1. Perkiomen Valley Library: Aileen Johnson, of the Perkiomen Valley Library, was present to update the Board on the activities of the library for the residents of the Township.

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2. Township Property: William Bushnell was present to apprise the Board of unauthorized fireworks being set in the Township's park located on Bridge Street.

**OLD/NEW BUSINESS:**

1. Salter Spiral Stairs: As part of the development of Lot #9 of the Iron Bridge Corporate Center, the applicant must enter into a Stormwater Maintenance and Projects Improvements Agreement. This agreement covers the installation of the public improvements as well as the continued maintenance of the stormwater maintenance facilities. The proposed agreement is the Township's standard stormwater management maintenance agreement and has been approved by the applicant and is ready for the Board's consideration. Dean Becker made a motion seconded by Richard Kratz to approve the Stormwater Facilities Maintenance and Project Agreement between Perkiomen Township and SS Real Estate III, LLC. There were no public comments on the motion. The motion was carried by a vote of 5-0.
  
2. Aqua of Pennsylvania: Aqua submitted a request to Perkiomen Township asking for permission to interconnect several segments of their water line located in Wartman Road. To make this interconnection, there are three areas in Wartman Road that would need to be opened to install new water line. SSM reviewed Aqua's request and submitted the following for the Board's consideration: Wartman Road was overlaid in 2013 and Kagey Road was overlaid in 2015. (1) The present Township's Highway Occupancy Ordinance prohibits the opening of newly paved roads within five years except with the following conditions: if there is an emergency (there has been no indication from Aqua that this is an emergency); or a penalty is paid (SSM recommended that if the Board allowed Aqua to open Wartman Road, Aqua would be required to pave a full lane width versus just the trench width). (2) Wartman Road is the designated detour route for PennDOT's SR 4044 Project. The present schedule is to have this detour in place until December 2018. If the Board allows Aqua to open Wartman Road, there would be additional traffic delays as the vehicular traffic would have to be held up while Aqua's contractor installs this water line. The Board discussed allowing Aqua to open Wartman Road with the condition that they be required to do full lane width restoration coupled with the fact that this work would cause traffic delays while PennDOT uses this roadway as part of their detour route for their SR 4044 Project. After due deliberation, the Board denied Aqua's request until Wartman Road is no longer a part of the detour route for the SR 4044 Project. It is expected that this detour will be in effect until December 2018. Aqua may resubmit its request for the Board's consideration at that time.

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**SOLICITOR'S REPORT:** Solicitor Picardi had no additional items to report beyond those items to be discussed as part of the agenda.

**PUBLIC SAFETY REPORTS:**

- **POLICE REPORT:** The Board is in receipt of the PA State Police Report for May 2017.
- **TRAPPE AMBULANCE** – The Board is in receipt of the report for April 2017.
- **PLYMOUTH COMMUNITY AMBULANCE ASSOCIATION** – The Board is in receipt of the report for May 2017.
- **PERKIOMEN TOWNSHIP FIRE COMPANY:** John Moran Jr. submitted the report of the Fire Company.
- **FIRE MARSHAL'S REPORT:** John Moran, Sr. submitted to the Board the Fire Marshal's Report dated June 1, 2017 for activities taking place during the month of May.

**ROAD MASTER'S REPORT:** Shawn Motsavage submitted to the Board his Road Master's Report dated June 1, 2017 for activities taking place during the month of May.

**CODE ENFORCEMENT REPORT:** John Moran Jr. submitted to the Board his Code Enforcement Report dated June 1, 2017 for activities taking place during the month of May.

In addition to his written report, Mr. Moran submitted an updated Property Maintenance Report to the Board.

**PERKIOMEN TOWNSHIP PLANNING COMMISSION MEETING:** Cecile Daniel reported that the Planning Commission held its meeting on May 16, 2017. At that meeting, the Planning Commission began their reviewed of a new draft of the Township's Stormwater Management Ordinance.

**LOWER PERKIOMEN VALLEY REGIONAL SEWER AUTHORITY:** Richard Kratz informed the Board that there was legislation moving through the legislature to extend the time that municipal sewer authorities have in completing projects funded by tapping fees. The legislation extends that timeframe from fifteen years to twenty years and affects municipal authorities that serve five or more municipalities. This legislation affects and will be helpful to the LPVRSAs.

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**ENGINEERS REPORT:** Kevin Conrad reported on the following:

1. MS4 Update: Mr. Conrad updated the Board on the progress in the development of the Pollution Reduction Plan as part of the Township's MS4 Program. The Perkiomen Township Storm Sewer Mapping showed the four areas SSM has been looking at (TRIB 01167, TRIB 01165, Landis Creek, and Schoolhouse Run). SSM went back and reviewed the storm sewer watersheds to evaluate the loading calculations for these watersheds. The evaluation of these watersheds will have determined the amount of improvements that need to be made by the Township to meet the MS4 Permit Requirements to reduce sediment. The storm sewer watershed areas were refined. There are six detention basins located within the Perkiomen Greene Development that are owned and maintained by the Township. With the revised existing loading calculations, SSM believes the Township can meet its permit requirements of reducing the sediment loading by ten percent over the next five years by modifying up to five of these detention basins. SSM will take the next couple of weeks to refine those calculations to determine the minimum number of detention basins needed to be modified and to establish an estimated cost for discussion at the July meeting of the Board of Supervisors.
2. 2017 Projects: Mr. Conrad informed the Board as to the status of the 2017 Projects:
  - 2017 Road Projects: Of the road work that was made a part of the 2017 Road Project, the only remaining area to be completed is the work on Betcher Road. Betcher Road work will begin when the water line installation being done by Collegeville Trappe Joint Public Works is complete.
  - 2017 Highway/Pedestrian Access Projects: This work is substantially completed. There is seeding of the grass areas along Brighton Road and Cranberry Boulevard that needs to be finished as well as replacement of certain sections of sidewalk along Trappe Road.
  - Hazardous Mitigation and Demolition Project: This project is complete.
  - Haldeman Road: This project is expected to begin on June 12<sup>th</sup>.
3. Lodal Creek Park: Mr. Stabolepszy and Shawn Motsavage marked out locations for the four basketball support posts.

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**MANAGER'S REPORT:** Cecile Daniel reported on the following:

1. Worker's Compensation: Ms. Daniel informed the Board that the Township's experience factor for the worker's compensation has dropped to a point that HA Thomson, Township's agent, and she looked at moving from the State Worker's Insurance Fund to a private company. HA Thomson looked into the premium costs for worker's compensation and submitted information from AmTrust North America for the Board's consideration. This information was presented in four proposals. The first proposal is from AmTrust for both the Township and Fire Company. The premium for this proposal is \$51,523.00. The second proposal is the Township/Fire Company renewal with the State Worker's Insurance Fund. The premium for this renewal is \$63,435.52. The third proposal is from AmTrust for just the Township. The premium for this proposal is \$28,488.00. The fourth proposal is a renewal of just the Fire Company with State Worker's Insurance Fund. The premium for this renewal is \$38,885.35. Since we are required to cover the premium for the Fire Company, the last two amounts must be combined. The total premium in this scenario would be \$67,373.35. The Board reviewed the proposals and Dean Becker made a motion seconded by Richard Kratz to accept the proposal from AmTrust North America for worker's' compensation coverage in the amount of \$51,523.00. There were no public comments on the motion. The motion was carried by a vote of 5-0. Ms. Daniel also explained that, as part of the Worker's Compensation Act, the Township has a list of doctors that are to be used for anyone being treated under the Township's Worker's Compensation Program. This panel is periodically reviewed with Occupational Health. Ms. Daniel presented to the Board an updated panel based upon that review. The Board reviewed the updated doctor's panel and Janet Heacock made a motion seconded by Dean Becker to approve the updated doctor's panel for the Township's Worker's Compensation Program. There were no public comments on the motion. The motion was carried by a vote of 5-0.
2. Letter Agreement: Crown Castle submitted a letter regarding the telecommunication tower that is located on Township property behind the Township Administration Building. In that letter, Crown Castle asks the Board to extend the term of the lease. The Board discussed this request in an executive session prior to this meeting. The Board felt that they needed additional information before considering Crown Castle's request. This subject will be added to the July Meeting pending advice from Solicitor Picardi on this matter.

**RECEIPTS AND EXPENDITURES:** The treasurer reviewed the receipts and expenditures for the month of May. After review of same, Richard Kratz made a motion, seconded by Janet Heacock, to authorize payment of the May bills. There were no public comments on the motion. The motion was passed by a vote of 5-0.

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**SUPERVISORS COMMENTS:**

Community Day – All Supervisors felt Community Day was a success and thanked the public for coming out to enjoy the day.

Dean Becker commented that there have been issues regarding the level of noise for things such as loud music and how these levels are addressed in the Township's Noise Ordinance. To raise awareness about the Noise Ordinance in the Township, Mr. Becker indicated he will write an article to be included in the next Township newsletter.

There being no further business, the meeting was adjourned upon a motion made by Richard Kratz and seconded by Dean Becker.