

**PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING
MINUTES: NOVEMBER 1, 2011**

BOARD MEMBERS PRESENT: Richard Kratz, Chairman
Gordon MacElhenney, Vice-Chairman
William Patterson, Member
Dean Becker, Member
Janet Heacock, Member

OTHERS PRESENT: Cecile Daniel, Township Manager
Kenneth Picardi, Township Solicitor
Chuck Frantz, Township Engineer
John Moran Jr., Code Enforcement/Zoning Officer
Shawn Motsavage: Road Master

Richard Kratz called the November 1, 2011 Board of Supervisors Meeting to order in the Perkiomen Township Administration Building at 7:00 p.m.

MINUTES: The minutes of the October 4, 2011 Board of Supervisors meeting were amended to reflect the votes taken under the caption PERSONNEL. The votes should be changed to 4-0. With this correction, Dean Becker made a motion and seconded by William Patterson to approve the October 4, 2011 meeting minutes as amended. There were no public comments on the motion. The motion was carried by a vote of 5-0.

POLICE REPORT: The Board reviewed the written State Police Report for October.

CORRESPONDENCE:

1. **TRAPPE AMBULANCE & LOWER FREDERICK REGIONAL AMBULANCE CORPS:** Reports
2. **CENTRAL PERKIOMEN VALLEY REGIONAL PLANNING COMMISSION:** Meeting minutes for September & October. Mr. Becker mentioned that Regional Planning Commission is discussing the creation of a Regional Map for MS4. Montgomery County Planning Commission will be putting this map together on behalf of the Regional Planning Commission. Mr. Becker indicated that he will keep everyone informed of this project.
3. **PSATS BULLETIN:** Report for September & October.

SOLICITOR'S REPORT: Kenneth Picardi discussed the following:

1. Gambone (Conservancy) – The Developer is preparing to move toward dedication of the public improvements. Mr. Picardi is waiting for the developer to provide him with the Deed of Dedication for the roads and other public improvements.

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2. T-Mobile (Calabretta) – T-Mobile has filed its Brief with the Court of Common Pleas, and Briefs will soon be filed by: Nancy Wentz, Solicitor for the Zoning Hearing Board; Terry Clemmons, Esquire; attorney for the Fox Heath Homeowners' Association; and Mr. Picardi, on behalf of the Township.
3. Zoning Matters – SWARR (Doggie Day Care) – The Zoning Hearing took place on October 12, 2011. The Zoning Hearing Board adjourned without making a decision. A decision is expected to be announced at the next ZHB hearing now scheduled for November 9.

ROAD MASTER'S REPORT: Shawn Motsavage submitted to the Board the Road Master's Report dated November 1, 2011 for activities taking place during the month of October.

FIRE MARSHALL'S REPORT: William Patterson submitted to the Board the Fire Marshall's Report dated November 1, 2011 for activities taking place during the month of October.

CODE ENFORCEMENT REPORT: John Moran Jr. submitted to the Board the Code Enforcement Report dated November 1, 2011 for activities taking place during the month of October. In addition to his report, Mr. Moran informed the Board that he has e-mails from Robert Riefer concerning Rahns Construction. The e-mails relate to the issue of noise coming from Rahns Construction. In trying to address this issue, the Board directed that Kenneth Picardi and Mr. Moran set up a meeting with the parties to try and discuss these noise issues.

PERKIOMEN TOWNSHIP PLANNING COMMISSION MEETING: Cecile Daniel reported that the Planning Commission meeting scheduled for October 18, 2011 was canceled.

MANAGER'S REPORT: Cecile Daniel informed the Board to the follow:

1. 2012 Budget: Ms. Daniel reviewed the proposed 2012 Budget with the Board so they could consider authorization to advertise same. Ms. Daniel went through the highlights of each fund (i.e. General Fund and Capital Reserve; Street Light Fund; Fire Tax Fund; Liquid Fuels Fund; and Hydrant Fund). The proposed Perkiomen Township Budget is \$3,376,367.00 and represents no increase in taxes for any portion of the proposed budget. The proposed budget includes the following: General Fund: \$2,317,906.00 which represents less than 1% increase over the 2011 budget. The difference will be covered with money coming from the unrestricted reserve account; Street Light Fund: \$103,099.00 which represents about a 1.9% increase over the 2011 budget. The difference will be

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covered with money coming from the unrestricted reserve account; Fire Tax: \$403,200.00 which represents about a 14.1% increase over the 2011 budget. This increase is a result of the intent to repave a portion of the parking lot located at the firehouse. The difference will be covered with money coming from the unrestricted reserve account; Liquid Fuels: \$487,867.00 which represents about a 59.6% increase over the 2011 budget. This increase is a result of the turnback of Wartman Road from the state to Perkiomen Township. The money to complete the repairs to Wartman Road will come from PennDot to Perkiomen Township through the Liquid Fuels Monies; Hydrant Account: \$64,295.00. This is a less than 1% decrease from the 2011 budget. The proposed budget reflects the impact of the economy in that the revenues have been reduced or remained the same in such areas as the Real Estate Tax, the Real Estate Transfer Tax, and the Earned Income Tax. It was the recommendation of Ms. Daniel that the Board not raise any taxes in the General Fund; the Street Light Fund; the Fire Tax Fund; and the Hydrant Tax Fund. It was Ms. Daniel's recommendation that the Board consider authorize the advertisement of the proposed 2012 budget so that it may be considered for adoption at the December monthly meeting. With the recommendation of Ms. Daniel, Dean Becker made a motion seconded by Gordon MacElhenney to advertise the adoption of the 2012 Perkiomen Township Budget for December 6, 2010. There were no public comments on the motion. The motion was passed by a vote of 5-0.

ENGINEERS REPORT: Chuck Frantz was present to review the following items:

1. Godshall Road Bridge Replacement Project: Mr. Frantz informed the Board that repairs to the damage parapet wall overhang were coordinated with Flyway and ConTech and all parties agreed to completely replace the top 7 inches of the damaged parapet wall section and apply Ferrogard to the bridge structure to make up for omission of the Xypex concrete additive during fabrication. Flyway has completed the reconstruction of the top of the parapet wall and will be applying the Ferrogard during the first week of November and pressure washing, grinding and staining the cap sections the following week. At this time, Mr. Frantz anticipates that the guiderail will be re-installed and the bridge should be re-opened during the week of November 1. It was further explained that Application for Payment No. 3 from Flyway Excavating, Inc. has been received. This payment request includes a requested release of 89% of the Precast Concrete Bridge line item, which would bring the total release to 90% for this item. Mr. Frantz explained that the work that was completed and the repair that was made to the parapet wall were satisfactory and he recommended that the Board approve the Payment Application No. 3. The remaining monies owed to the contractor for the Precast Concrete Bridge Structure would be sufficient to cover the remaining work for the concrete structure. With the recommendation of Mr. Frantz, Gordon MacElhenney made a motion seconded by William Patterson to approve Payment Application No. 3 in the amount of \$211,559.32 to Flyway Excavating, Inc. There were no public comments on the motion. The motion was passed by a vote of 5-0.

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2. Liberty Alley Drainage Complaint: Mr. Frantz explained to the Board that he investigated a drainage complaint received by the Township from the resident of 374 Centennial Street. The complaint was with regard to erosion that is taking place at this location during rainstorms. The residents indicated that the runoff flows from Liberty Alley down a steep embankment, causing the embankment to erode and their basements to flood. Liberty Alley is a paper street which was created when the Village of Rahns was established in the 1800's. Ownership of this paper street needs to be determined. The structure at 374 and 376 Centennial is a twin home and was built within the last twelve years. Mr. Frantz completed a preliminary analysis of the situation and came up with three possible solutions. Plan A would be to capture the stormwater runoff in a proposed inlet at the end of Liberty Alley and pipe the runoff to a small depression located along Gravel Pike. From there, the runoff would flow under a driveway culvert to a wetland. Plan B would be to capture the runoff in a proposed inlet at the end of Liberty Alley, but pipe the runoff to the existing storm sewer system located in Centennial Street and then to the detention basin. Plan C would be to construct a retaining wall in the rear of 374 & 376 Centennial Street with a proposed inlet at the downstream end of the swale. From here the runoff can be piped to the small depression along Gravel Pike, flowing through the driveway culvert, and reaching the wetland. Mr. Frantz explained that of the three plans, Plan A would be the most cost-effective. Plan B would require evaluation of the carrying capacity of the detention basin. At this time, Mr. Frantz has not completed an evaluation as to what effect the increase in runoff would have on the carrying capacity of the detention basin. If it is determine that the detention basin is not large enough to handle the extra runoff, then the detention basin would have to be redesign and reconstructed. Plan C, in Mr. Frantz's opinion, could be the most expensive option. In attendance at the meeting were the owners of 374 (Christopher & Rebecca Lemieux) and 376 (William & Lynn Rankin) Centennial Street. In a power point presentation, Mr. Lemieux presented pictures showing the water runoff coming from Liberty Alley, the erosion located in the steep embankment, and the flooding of the basement. Mr. Lemieux requested consideration of the following: (1) an analysis of the ownership of Liberty Alley; (2) detail engineering analysis and preliminary cost estimate for the proposed improvements; and (3) future meetings to discuss the result of the analysis and what the next steps would be. The Board discussed the information presented by the residents and the issue of ownership of Liberty Alley. The Board discussed with Mr. Frantz the plans that he presented and discussed the cost to prepare an engineering estimate. If the Board considered Plan A, Mr. Frantz indicated he may be able to prepare an estimate that would cost the Township \$500.00 for his office to prepare. After discussing the possible option, Dean Becker made a motion seconded by William Patterson to authorize Mr. Frantz to prepare an engineering cost estimate of Plan A with the cost to prepare such estimate not to exceed \$500.00. There were no public comments on the motion. The motion was passed by a vote of 5-0.

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3. 145 Seitz Road: Mr. Frantz informed the Board that he investigated a request made by Dana Hyman of 145 Seitz Road to install a “Hidden Driveway” sign along Seitz Road north of the Maple Street intersection. Both Mr. & Mrs. Hyman were present at the Board Meeting to discuss this situation and ask the Board to consider the installation of a “Hidden Driveway” sign. Mrs. Hyman informed the Board that she was involved in an accident in this area while she was exiting her driveway and was struck by a vehicle traveling northbound on Seitz Road. Based on SSM’s investigation, it was determined that due to existing vertical curves in Seitz Road, vehicles traveling northbound on Seitz Road will have limited sight distance and thus the installation of the “Hidden Driveway” sign would be an appropriate measure to improve safety in this area. Mr. Picardi stated that from a liability point of view, the proposed sign was appropriate, but he cautioned the Board and the Roadmaster to be sure that any such sign be visible and properly maintained at all times in the future. The Board discussed this request and based upon the recommendation of Mr. Frantz, Dean Becker made a motion seconded by Gordon MacElhenney to approve the installation of a “Hidden Driveway” sign on Seitz Road at a location determined by the Township Engineer. There were no public comments on the motion. The motion was passed by a vote of 5-0.

RECEIPTS AND EXPENDITURES: The treasurer read the receipts and expenditures for the month of October. After review of same, Gordon MacElhenney made a motion seconded by Dean Becker to authorize payment of the October bills. There were no public comments on the motion. The motion was passed by a vote of 5-0.

NEW BUSINESS:

1. 5K Run: Perkiomen Township is in receipt of the annual request made by the Collegeville Rotary to hold their annual 5K Run. This will be the Collegeville Rotary's 8th Annual Run. As in the past, this run begins at the Perkiomen Valley School District Campus and travels across Township roads. At this time, Ms. Daniel explained that the only item outstanding is the Certificate of Insurance. Since the date for the run is not until April 7, 2012, Ms. Daniel recommended that the Board consider approval of the Collegeville Rotary's request pending receipt of the Certificate of Insurance. With the recommendation of Ms. Daniel, William Patterson made a motion seconded by Janet Heacock to approve the request of the Collegeville Rotary to hold their 8th Annual 5K Run on April 7, 2012 pending receipt of the Certificate of Insurance naming the Township as an additional insured. There were no public comments on the motion. The motion was passed by a vote of 5-0.

There being no further business, the meeting was adjourned upon a motion made by Dean Becker and Gordon MacElhenney.