

**PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING
MINUTES: AUGUST 7, 2012**

BOARD MEMBERS PRESENT: Gordon MacElhenney, Chairman
Dean Becker, Vice-Chairman
Richard Kratz, Member
William Patterson, Member
Janet Heacock, Member

OTHERS PRESENT: Cecile Daniel, Township Manager
Kenneth Picardi, Township Solicitor
Daniel Coghlan, Township Engineer
John Moran, Jr., Code Enforcement/Zoning Officer
Shawn Motsavage, Road Master

MINUTES: The minutes of the July 3, 2012 Board of Supervisors meeting were approved upon motion of William Patterson and seconded by Richard Kratz. There were no public comments on the motion. The motion was carried by a vote of 4-0. Dean Becker abstained as he was not present at the July Meeting.

POLICE REPORT: The Board reviewed the written State Police Report for July.

CORRESPONDENCE:

- **CPVRPC** – No Meeting in July.
- **TRAPPE AMBULANCE & LOWER FREDERICK AMBULANCE** – Report
- **PSATS** – News Bulletin
- **SKIPPAK TOWNSHIP** – Letter regarding the Lower Perkiomen Valley Regional Sewer Authority (LPVRS) & Middle Interceptor
- **MIDDLE INTERCEPTOR** – Letter received from residents of Lower Providence Township regarding the Middle Interceptor being proposed by the LPVRS

SOLICITOR’S REPORT: Kenneth Picardi reported that:

- **Real Estate Matter:** Mr. Picardi reported that Susan Mruskovic has agreed to sell the 19.5 acres to the Township for \$250,000.00. The purchase price was based upon an appraisal performed by Karl Glocker at the request of the Township. At this time, it is the intention of the Board to purchase this property from the Open Space Fund. Mr. Picardi informed the Board that he has submitted a copy of the draft agreement to Ms. Mruskovic’s attorney for review with his client. Since the

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Board intends to purchase this property with Open Space Funds, the Board must submit this to the Perkiomen Township Planning Commission for their review and recommendation, and, hold a public hearing on the proposed purchase. Dean Becker made a motion seconded by William Patterson to approve the Agreement of Sale between Perkiomen Township and Susan Mruskovic subject to the foregoing conditions and subject to any minor modification to the Agreement of Sale by the seller. There were no public comments on the motion. The motion was carried by a vote of 5-0. The Board discussed when to hold the public hearing. Richard Kratz made a motion seconded by Dean Becker to set a date for the public hearing to be scheduled for Tuesday, October 2, 2012. There were no public comments on the motion. The motion was carried by a vote of 5-0. Ms. Daniel informed the Board that the Agreement of Sale is on the agenda for the August Planning Commission meeting.

- Liberty Alley: Mr. Picardi informed the Board that he has prepared agreements between Perkiomen Township and Mr. & Mrs. Lemieux and Mr. & Mrs. Rankin. The agreements have been distributed to the parties for review. Regarding the easements, the Easement Agreements have been completed and forwarded to Franklin Leshar, Harvey Leshar, and Phillip Lee for review. Mr. Picardi is requesting approval by the Board of the documents so that he can finalize the paperwork prior to the September Meeting. Both Mr. & Mrs. Lemieux and Mr. & Mrs. Rankin were present at this meeting. Neither couple had a problem with the project as proposed or with the Agreements as drafted. Dean Becker made a motion seconded by Richard Kratz to approve the Agreement between Perkiomen Township and Christopher & Rebecca Lemieux; the Agreement between Perkiomen Township and William & Lynn Rankin; the Easement Agreement between Perkiomen Township and Franklin Leshar; the Easement Agreement between Perkiomen Township and Harvey Leshar; and the Easement Agreement between Perkiomen Township and Phillip Lee. There were no public comments on the motion. The motion was carried by a vote of 5-0.

ROAD MASTER'S REPORT: Shawn Motsavage submitted to the Board his Road Master's Report dated August 1, 2012 for activities taking place during the month of July.

FIRE MARSHALL'S REPORT: John Moran Sr. submitted to the Board the Fire Marshall's Report dated August 1, 2012 for activities taking place during the month of July.

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CODE ENFORCEMENT REPORT: John Moran Jr. submitted to the Board his Code Enforcement Report dated August 1, 2012 for activities taking place during the month of July. In addition to his report, Mr. Moran informed the Board that he would prefer to adopt the Fire Code in its entirety as a separate Ordinance from the UCC Code. Adoption of the Fire Code as a separate Ordinance will cover a wider range of issues and enforcement than what Mr. Moran can presently perform. Based upon Mr. Moran's request, the Board directed both he and Kenneth Picardi to prepare a separate Ordinance covering the Fire Code in its entirety and separate from the UCC Code. Mr. Moran will work on this and submit a draft for the Boards review and consideration.

PERKIOMEN TOWNSHIP PLANNING COMMISSION MEETING: Cecile Daniel reported that the Planning Commission scheduled on July 17, 2012 was canceled.

LOWER PERKIOMEN VALLEY REGIONAL SEWER AUTHORITY: Richard Kratz updated the Board members on the ongoing discussions between the LPVRSAs and Lower Providence over the planning and location of the construction of the Middle Section of the Perkiomen Interceptor.

MANAGER'S REPORT:

1. Lower Perkiomen Valley Regional Sewer Authority: LPVRSAs submitted a letter requesting that the Board amend its standing Resolution 2012-10. Presently, Resolution 2012-10 stipulated that the update to the Act 537 Plan should be completed by an independent engineer having no relationship to the member municipalities. Since the adoption of that Resolution, the LPVRSAs obtain proposals from four engineering firms. After review of these proposals, the LPVRSAs determined that the expense to hire an independent engineer would cost more than using the engineer for LPVRSAs. A meeting was held by the LPVRSAs to reconsider the decision to hire an independent engineer. At that meeting, the LPVRSAs decided not to engage an independent engineer and will move forward with completing the update to the Act 537 with their engineer, Bursich Associates. Since the Township's Resolution 2012-10 was adopted with the stipulation that an independent engineer complete the update to the Act 537 Plan, the Board must decide if they are in agreement and revise Resolution 2012-10. During the discussion on this issue, Mr. Kratz explained why the LPVRSAs reconsidered the hiring of an independent engineer. After discussing this, Dean Becker made a motion seconded by Richard Kratz to adopt Resolution 2012-14 which amends Resolution 2012-10 and removes the stipulation that required the LPVRSAs to hire an independent engineer to complete the update to the Act 537 Plan. There were no public comments on the motion. The motion was carried by a vote of 5-0.

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2. Emergency Management Plan: Montgomery County Emergency Management has requested that Perkiomen Township review and update the Township's Emergency Management Plan. William Patterson, Perkiomen Township's Emergency Management Coordinator, has reviewed the plan and recommended no changes be made. The Board has before it Resolution 2012-15 which will serve to adopt the Emergency Operations Plan. After review of the proposed Resolution, Richard Kratz made a motion seconded by Janet Heacock to adopt Resolution 2012-15. There were no public comments on the motion. The motion was carried by a vote of 5-0.

3. S.H. Bio-Waste, LTD: A company located in the Iron Bridge Corporate Center is licensed in Pennsylvania to handle bio-waste collection. The company is requesting consideration by the Board to process this bio-waste by sterilizing and sanitizing in a closed autoclave system; thereby converting all of the material to disposable waste. This proposed use requires Conditional Use Approval. The Board requested that Mr. Coghlan determine who from SSM might be the most appropriate person to review and provide expert advice on this application. The Board needs to set a public hearing on this application. Dean Becker made a motion seconded by William Patterson to set the public hearing on the Conditional Use Application filed by S.H. Bio-Waste, LTD. For Tuesday, October 2, 2012. There were no public comments on the motion. The motion was carried by a vote of 5-0.

ENGINEERS REPORT: Daniel Coghlan was present to review the following items:

1. 2012 Perkiomen Township Road Projects and 2012 Perkiomen Township Parking Lot Projects: Mr. Coghlan informed the Board that there were Change Orders that the Board needed to consider for the Road Projects and the Parking Lot Projects. The first Change Order was for the 2012 Road Projects. This Change Order involved design changes to avoid the gas line conflict in School House Road and delete curb replacement at 302 Cambridge Lane per the request of the property owner. The bottom line for Change Order No. 1 for the 2012 Road Projects is a net increase in the amount of \$3,270.00. Richard Kratz made a motion seconded by Dean Becker to approve Change Order No. 1 for the 2012 Road Projects to increase the net amount of the contract by \$3,270.00. There were no public comments on the motion. The motion was carried by a vote of 5-0.

The second Change Order is for the 2012 Road Projects. This Change order addresses the minor change to the pavement restoration design at Greenshire Boulevard and Township Line Road. This Change Order is an increase in the contract price of \$1,800.00. Dean Becker made a motion seconded by William Patterson to approve Change Order No. 2 for the 2012 Road Projects in the amount of

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\$1,800.00. There were no public comments on the motion. The motion was carried by a vote of 5-0.

The third Change Order was Change Order No. 1 for the 2012 Parking Lot Projects. This Change order was the supply and installation of Superpave asphalt mixture and base course to the parking lot area located behind the Township Administration Building. The Road Crew is schedule to complete the prep work for this area. In order to create a pavement that is smooth and even, it was recommended that the contractor pave this area as part of the repaving of the Township Parking Lot. The increase to the contract would be \$1,840.00. The Board reviewed the Change Order and Dean Becker made a motion seconded by Richard Kratz to approve Change Order No. 1 to increase the 2012 Parking Lot Projects in the amount of \$1,840.00. There were no public comments on the motion. The motion was carried by a vote of 5-0.

2. 2013 – 2015 Road Projects: In order to develop a three year program to repair the streets in the Township Mr. Coghlan and Cecile Daniel developed a list of streets to be repaired. Before moving forward, both Mr. Coghlan and Ms. Daniel wish to make certain that the Board agrees with the streets on the list and the year in which they are listed. In order to accomplish this, Ms. Daniel suggested that the Board conduct a road inspection. The Board was okay with this approach. Ms. Daniel will coordinate the date for some time in September.

RECEIPTS AND EXPENDITURES: The treasurer read the receipts and expenditures for the month of July. After review of same, Richard Kratz made a motion seconded by Dean Becker to authorize payment of the July bills. There were no public comments on the motion. The motion was passed by a vote of 5-0.

NEW BUSINESS:

1. Ataxia Bike Ride Fundraiser: Cecile Daniel explained that Kyle Bryant has submitted a request, on behalf of the Friedreich Ataxia Research Alliance, to hold a bike ride on October 7, 2012 as a fundraiser. The proposed bike route will use certain streets in Perkiomen Township (Bridge Street, Gravel Pike, School House Road, Kagey Road, and Wartman Road). In anticipation of this bike ride, Mr. Bryant is requesting permission for the event participants to travel over these Roads. Mr. Bryant has submitted the Certificate of Insurance to the Township which was reviewed by Kenneth Picardi. Mr. Picardi reviewed the Certificate of Insurance and was satisfied that the interests of the Township are protected. William Patterson made a motion seconded by Richard Kratz to approve the request of Friedreich Ataxia Research Director, Kyle Bryant, to allow the use of certain Township streets (Bridge Street,

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Gravel Pike, School House Road, Kagey Road, and Wartman Road) for a bicycle event fundraiser. There were no public comments on the motion. The motion was passed by a vote of 5-0.

There being no further business, the meeting was adjourned upon a motion made by Dean Becker and seconded by Janet Heacock.