



PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: AUGUST 6, 2013

BOARD MEMBERS PRESENT: Gordon MacElhenney, Chairman
Dean Becker, Vice-Chairman
Richard Kratz, Member
William Patterson, Member
Janet Heacock, Member

OTHERS PRESENT: Cecile Daniel, Township Manager
Kenneth Picardi, Township Solicitor
Daniel Coghlan, Township Engineer
John Moran Jr., Code Enforcement/Zoning Officer
Shawn Motsavage, Road Master

Chairman Gordon MacElhenney called the August 6, 2013 Board of Supervisors Meeting to order in the Perkiomen Township Administration Building at 7:00 p.m.

MINUTES: The minutes of the July 2, 2013 Board of Supervisors meeting were approved upon motion of Dean Becker and seconded by Janet Heacock. There were no public comments on the motion. The motion was carried by a vote of 5-0.

POLICE REPORT: The Board reviewed the written State Police Report for the month of July. Neither comments nor discussion followed.

CORRESPONDENCE:

- **PSATS BULLETN** - newsletter updating the Board on issues affecting the Township.
- **CPVRPC** – There was no meeting in July.
- **TRAPPE AMBULANCE & LOWER FREDERICK REGIONAL AMBULANCE CORPS** – Reports received.
- **PADEP NOTIFICATION:** PADEP approval of Perkiomen Township's Recycling Program Performance Grant in the amount of \$9,155.00.

SOLICITOR'S REPORT: Mr. Picardi informed the Board that several of the issues he has been working on will be discussed later on the agenda.



PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: AUGUST 6, 2013

ROAD MASTER'S REPORT: Shawn Motsavage submitted to the Board his written Report dated August 1, 2013 for activities taking place during the month of July.

FIRE MARSHALL'S REPORT: John Moran Sr. submitted to the Board the Fire Marshall's Report dated August 1, 2013 for activities taking place during the month of July.

CODE ENFORCEMENT REPORT: John Moran Jr. submitted to the Board his written Report dated August 1, 2013 for activities taking place during the month of July.

PERKIOMEN TOWNSHIP PLANNING COMMISSION MEETING: Cecile Daniel reported that the Planning Commission held no meeting in the month of July.

LOWER PERKIOMEN VALLEY REGIONAL SEWER AUTHORITY: Richard Kratz informed the Board members that there were no new items to report on the progress to the Act 537 Plan and middle interceptor.

MANAGER'S REPORT:

1. **Traffic Signal:** Ms. Daniel reported on a meeting that was held on July 11, 2013 with representatives of Penn DOT to discuss the Township's request for a traffic signal at the intersection of Betcher Road, Route 113, and Iron Bridge Drive. During the meeting Penn Dot's representatives indicated that this intersection met warrants for a traffic signal but did not require the installation of left turn lanes on Route 113 as a requirement of the installation of this traffic signal. The next step for the Township would be to have a qualified traffic engineer develop a signal design for Penn Dot's review. In anticipation of that next step Ms. Daniel submitted for the Board's consideration a Confirmation of Services from SSM. The Board reviewed the Confirmation of Services and Richard Kratz made a motion seconded by Dean Becker of approve the SSM Confirmation of Services for the design of the signal permit condition diagram and base plan at the intersection of Betcher Road, Iron Bridge Drive, and Route 113. There were no public comments on the motion. The motion was carried by a vote of 5-0.



PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: AUGUST 6, 2013

2. Community Medical and Dental Center: Rowan Keenan, legal counsel for Community Medical and Dental Center (“CMDC”), informed both Mr. Picardi and Ms. Daniel that Community Medical’s acquisition of 309 Gravel Pike has passed the review process with Montgomery County Housing and Community Development (“MCH&CD”). In moving forward with the acquisition of this property, Mr. Keenan submitted a letter from Pat Davidson, President of Community Medical and Dental Center Inc., requesting that the Board approve the transfer of this property to CMDC. The Township is listed as the owner because the federal guideline for the Community Development Block Grant Program in the 70’s required the Township to be listed as the owner, not the non-profit agency that actually occupied the premises. Mr. Picardi informed the Board that if the Township sells the property to CMDC for the appraised value (\$115,000.00), most or all of the proceeds would have to be turned over to the County (“MCH&CD”) since this property was originally purchased with a Community Development Block Grant administered by that agency. In the alternative, the Township could transfer the property to CMDC for no consideration. Then, the Township would be released from any further liability to the County, and, CMDC and the County would work out an arrangement for the payment/forgiveness of the \$115,000.00 acquisition cost. In order for CMDC to move forward with this acquisition, the Board was asked to transfer the property to CMDC for zero consideration. As part of this process, Mr. Keenan has prepared an acknowledgement for the signature of Ms. Daniel regarding this transfer as requested. Dean Becker made a motion seconded by William Patterson to approve the transfer of 309 Gravel Pike to CMDC and authorize Ms. Daniel to sign the acknowledgement regarding this transfer. There were no public comments on the motion. The motion was carried by a vote of 5-0.

3. LPVRSA: Ms. Daniel explained that the Lower Perkiomen Valley Regional Sewer Authority has requested a letter in support of LPVRS’s application to the PA Department of Community and Economic Development for a grant and loan under the PennWorks Program. This application is for the construction of Phase III of the Perkiomen Interceptor which is the uncontested section of the middle interceptor. The Board had no concerns with this request as it will assist with the funds necessary to construct the middle interceptor, and authorized Ms. Daniel to issue the requested letter.



PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: AUGUST 6, 2013

4. 2014 Road Project Schedule: In anticipation of preparing the 2014 Perkiomen Township Budget, Ms. Daniel reviewed the road spreadsheet that was prepared last fall in establishing a three year road maintenance plan (2013, 2014, & 2015). For 2014, the spreadsheet listed Welsh Road, Martingale Road, Greenshire Boulevard, and Saddle Court. For 2015, the spreadsheet listed Colony Drive, Bridge Street (End of Fox Heath Boulevard to Godshall Road), Roman Drive, Panepinto Drive, Hamilton Road, Red Coat Road, and Greene Boulevard. First, Ms. Daniel wanted to confirm that the roads listed for the year 2014 were still the ones that the Board wished to move forward with. The Board had no problem with keeping the roads listed for repair in 2014 the same as set forth in the spreadsheet. Second, Ms. Daniel asked the Board to consider holding a road inspection in September to review the roads to be repaired in 2015 and to develop a list of roads to be repaired for 2016. The Board agreed that the road inspection conducted last September was helpful in developing the road spreadsheet and agreed that holding one this September would be beneficial as well. A date of September 21, 2013 was set for this road inspection.
5. Ordinance Review: Ms. Daniel explained that she and Mr. Picardi are continuing their review of the Township's Ordinance as part of the project with General Code. During this review, Ms. Daniel recommended that the Board consider establishing a Property Maintenance Code. The addition of this Ordinance would aid when dealing with properties that have been left in deteriorated condition. The Board authorized Ms. Daniel, Mr. Picardi, and Mr. Moran to prepare a draft Ordinance for the Board's consideration.

ENGINEERS REPORT: Daniel Coghlan reviewed the following items:

1. 2013 Road Projects: Mr. Coghlan reported regarding the issue of ride quality that has arisen in the repaving of Bridge Street. In order to determine the extent of this problem a Ride Quality Evaluation was conducted under the Penn Dot Publication 408 (Construction Specifications) on the newly repaved section of Bridge Street. The evaluation was conducted by the Contractor in the presence of an SSM representative. The measurements that were taken represent fifteen percent of the total possible measurements that could have been taken on this area of Bridge Street. These measurements were taken along portions of Bridge Street which exhibit the most concern for ride quality, as determined by the Contractor and SSM. Of this fifteen percent, it was determined that ninety-two percent were within the tolerance as set



PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: AUGUST 6, 2013

forth under Publication 408. Of the total paved road, SSM estimated that ninety-seven percent would meet the ride quality under Publication 408. Publication 408 establishes how to address areas that need to be corrected. Mr. Coghlan informed the Board that even though Publication 408 establishes a means to correct the defective areas, the Board does not have to require that it be done. Mr. Coghlan explained that in using either option set forth within Publication 408, the areas where the repairs would be made would leave a noticeable color and contrasting texture where the road would have to be repaired. It was the opinion of Mr. Coghlan that the problem being experienced with the ride quality did not affect the structure of the road. As a result, Mr. Coghlan suggested that the Board consider negotiating a reduction in the amount owed to the contractor for the repaving of Bridge Street. Dean Becker questioned the areas where the cars are going over the bumps and whether the downhill side of the bump would wear faster than the uphill side of the bump. Howard Jones, the Contractor representing D. Malloy Paving, was present to discuss this situation with the Board. It was Mr. Jones' opinion that when the roller was moving over the wearing course (black top), the wearing course was moving due to the amount of crack sealing that was completed by the Contractor on Bridge Street prior to the repaving. In order to try to resolve this problem, Mr. Jones informed the Board they tried to cross roll the wearing course. Mr. Becker questioned whether there was a time constraint, such as weather, in completing this portion of the road contract. Mr. Jones informed the Board that he was trying to complete the paving of this section of Bridge Street so that it would not interfere with another contractor who was scheduled to repave a section of Bridge Street and Wartman Road that abutted the area where he was working. In addition, Mr. Jones also indicated that he was trying to complete the repaving as there was heavy rain being forecasted. Mr. Jones felt that the problem could be addressed as they were completing the repaving which is why they did not stop when they saw what was happening. As to the final repaving product, Mr. Jones informed the Board that he has completed a number of road projects over the years for the Township. Compared to those other jobs, he conceded this one was not his best work. When considering a possible monetary negotiation, Mr. Jones felt that he has been fair when pricing his jobs for the Township and given the Township preferred pricing when bidding paving jobs. Mr. Coghlan indicated that Mr. Jones has submitted Application No. 1 but Mr. Coghlan has agreed with the Contractor that this application would be tabled until resolution of the ride quality issue. Mr. Coghlan explained that Application No. 1 includes, amongst other things, the payment for the wearing course used to repave Bridge Street. The amount of the wearing course is approximately \$65,000.00 and represents a major portion of the



PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: AUGUST 6, 2013

payment application. The Board felt that the contractor should be paid for items that are not at issue. Based upon that point of view, the Board discussed the amount that should be paid for Application No. 1. With the removal of the wearing course, the Board felt the amount to be paid at this time should not exceed \$11,585.79.

Mr. Coghlan explained that retainage should be considered when determining this amount. However, the Board decided to cap the amount at \$11,585.79 based on the total amount of the proposed payment application minus the amount of the wearing course line item. Mr. Jones made no comment to the view of the Board regarding this payment amount. With this, William Patterson made a motion seconded by Dean Becker on Application No. 1 to authorize payment to D. Malloy Paving in the amount not to exceed \$11,585.79. There were no public comments on the motion. The motion was carried by a vote of 5-0. The Board will continue the discussion of the ride quality and payment for the wearing course at the September Board Meeting.

2. Wartman Road Rehabilitation Project: Mr. Coghlan informed the Board that Allan Myers' work for this project is underway. The Contractor is currently completing the drainage improvements and other restoration work in preparation for the final wearing course overlay. The overlay is tentatively scheduled to be completed during the third week of August through the night hours as approved by the Board at the July Board Meeting.

3. Bridge Street Storm Sewer Project: Mr. Coghlan informed the Board that he is moving forward with preparing public bid specifications to replace the heavily deteriorated corrugated metal pipe which runs from Bridge Street to Lodal Creek. At the same time Mr. Coghlan is completing the bid specifications, Mr. Picardi is working to resolve the issue regarding the necessary storm sewer easements. Mr. Coghlan also indicated that the preferred method of access for this project would be through the property the Township owns on Bridge Street and the utilization of the existing Lodal Creek Sanitary Sewer Easements. In order to use the Lodal Creek Sanitary Sewer Easements, the Township will need to obtain permission from the two property owners that would be affected by this project. Since timing may be an issue, the bid documents may need to clarify the completion of this project is dependent upon obtaining easements from the affected property owners, and, any PADEP Permits that may be necessary since a portion of this work would be located near the Lodal Creek. Mr. Coghlan gave the Board the following schedule, which he noted to be rather aggressive and best case scenario given the easement, permitting, and seasonal issues:



PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: AUGUST 6, 2013

1st Advertisement – September 2, 2013
2nd Advertisement – September 9, 2013
Pre-bid Conference – September 16, 2013
Bids Received – September 24, 2013
Bids Opened – September 25, 2013
Project Awarded – October 1, 2013
Notice to Proceed – Late October 2013
Project Substantial Completion – Early December 2013
Final Lawn Restoration – May 2014

There was no objection by the Board to this project and schedule so both Mr. Coghlan and Mr. Picardi will move forward.

4. Trappe Road Sewer Trench Pavement Restoration: Mr. Coghlan explained that an emergency sewer excavation was recently required along the newly paved portion of Trappe Road. The emergency excavation was due to a Contractor for the Municipal Authority having lodged equipment in the sewer line and having failed to remove the equipment upon numerous attempts. The trench was a total length of less than 10' and was located in the eastbound lane near the firehouse. The current plan is for Trappe Road to be restored along the length of the trench and for the full width of the eastbound travel lane. At this time, the Municipal Authority and Mr. Motsavage are attempting to obtain quotes to complete this restoration work.

RECEIPTS AND EXPENDITURES: The treasurer read the receipts and expenditures for the month of July. After review of same, Dean Becker made a motion seconded by Richard Kratz to authorize payment of the July bills. There were no public comments on the motion. The motion was passed by a vote of 5-0.

NEW BUSINESS:

1. Richard Berardi Memorial 5K Run: Christopher Melville of the Schwenksville Fire Company was before the Board to request permission from Perkiomen Township to close a portion of Limerick Road, Centennial Street, and Cemetery Road for this 5K run. This 5K run is scheduled for September 28, 2013. This request is the same as was made last year by the Schwenksville Fire Company. Ms. Daniel indicated that if the Board approves the request, it should be conditioned upon receipt of a Certificate of Insurance with the proper endorsement. The Board had not problem with the



PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: AUGUST 6, 2013

request and Dean Becker made a motion seconded by William Patterson to approve the request of the Schwenksville Fire Company to close a portion of Limerick Road, Centennial Street, and Cemetery Road for the Richard Berardi Memorial 5K Run with the condition that they submit the Certificate of Insurance with the proper endorsement. There were no public comments on the motion. The motion was passed by a vote of 5-0.

There being no further business, the meeting was adjourned upon motion made by William Patterson and seconded by Dean Becker.