



## PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: JUNE 4, 2013

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**BOARD MEMBERS PRESENT:** Gordon MacElhenney, Chairman  
Dean Becker, Vice-Chairman  
Richard Kratz, Member  
William Patterson, Member  
Janet Heacock, Member

**OTHERS PRESENT:** Cecile Daniel, Township Manager  
Kenneth Picardi, Township Solicitor  
Daniel Coghlan, Township Engineer  
John Moran Jr., Code Enforcement/Zoning Officer  
Shawn Motsavage, Road Master

Chairman Gordon MacElhenney called the June 4, 2013 Board of Supervisors Meeting to order in the Perkiomen Township Administration Building at 7:00 p.m.

**MINUTES:** The minutes of the May 7, 2013 Board of Supervisors meeting were approved upon motion of Dean Becker and seconded by Richard Kratz. There were no public comments on the motion. The motion was carried by a vote of 5-0.

**POLICE REPORT:** The Board reviewed the written State Police Report for the month of May. Neither comments nor discussion followed.

### **CORRESPONDENCE:**

- **CPVRPC** – No meeting in May.
- **TRAPPE AMBULANCE & LOWER FREDERICK REGIONAL AMBULANCE CORPS** - Reports.

**SOLICITOR'S REPORT:** Mr. Picardi informed the Board that several of the issues he has been working on will be discussed later on the agenda.

**ROAD MASTER'S REPORT:** Shawn Motsavage submitted to the Board his written Report dated June 1, 2013 for activities taking place during the month of May.

**FIRE MARSHALL'S REPORT:** John Moran Sr. submitted to the Board the Fire Marshall's Report dated June 1, 2013 for activities taking place during the month of May.



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**CODE ENFORCEMENT REPORT:** John Moran Jr. submitted to the Board his written Report dated June 1, 2013 for activities taking place during the month of May.

**PERKIOMEN TOWNSHIP PLANNING COMMISSION MEETING:** Cecile Daniel reported that the Planning Commission held its May meeting on May 21, 2013. That meeting was joint with the Board of Supervisors in order to discuss the update to the Central Perkiomen Valley Regional Comprehensive Plan and issues on the proposed changes to the Telecommunications Section of the Zoning Ordinance.

**LOWER PERKIOMEN VALLEY REGIONAL SEWER AUTHORITY:** Richard Kratz updated the Board members on the progress with the update to the Act 537 Plan and middle interceptor. Mr. Kratz informed the Board that there is a portion of the middle interceptor that is not a part of the dispute over whether the middle interceptor should be constructed on the Upper Providence Township or Lower Providence Township side of the Perkiomen Creek. The LPVRSAs has split the construction of the middle interceptor into two sections; the upper section being the uncontested portion of the middle interceptor and the lower section being the contested portion of the middle interceptor. LPVRSAs intends to move forward with the installation of the upper section of the middle interceptor. The LPVRSAs and its staff have been meeting with area Representatives and Senators to discuss applying for a Pennworks Grant. This grant would help reduce the overall cost needed to construct this uncontested section of the middle interceptor. LPVRSAs is looking for support from the local Representatives and Senators for this Pennworks Grant. Mr. Kratz explained that the majority of the local Representatives and Senators are in support of this application without conditions. Senator Rafferty and Representative Vereb have indicated they will support the application, if the LPVRSAs engages a mediator to help resolve the dispute over that area of the middle interceptor that is being contested by Lower Providence Township and some of its residents. The Board discussed the alternative costs surrounding the construction of the contested section of the middle interceptor. The Board discussed LPVRSAs's intent to try and obtain a Pennworks Grant to reduce the costs to its users to install the uncontested section of the middle interceptor. The Board's took a position that there should be no conditions to the support of the Pennworks Grant Application. In acquiring this grant, the LPVRSAs would be reducing the funding necessary from the participating members to pay for the installation of the uncontested portion of the middle interceptor.



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### **MANAGER'S REPORT:**

1. Landis Creek HSCA Site Investigation: Ms. Daniel informed the Board that the Township received a copy of the administrative record from PADEP on the Landis Creek HSCA Site Investigation. A public hearing on this matter has been scheduled for July 17, 2013 at 7:00 p.m. in the Limerick Township Building located at 646 West Ridge Pike.
2. General Code: As discussed at the May meeting, the information requested by General Code has been submitted. According to General Code, the editorial and legal analysis will be completed next and will be a more in-depth review of the Township's Ordinances. That review will be the next step in the process of codifying the Township's Ordinances.
3. Ordinances: Work is on going to complete the changes in the Door to Door Solicitation Ordinance, the Fire Code Ordinance, the Sidewalk and Curb Ordinance and the Flood Plain Ordinance.
4. Tax Structure for 2014: As directed at the May Meeting, Cecile Daniel contacted both the Fox Heath Homeowner's Association and the Greenshire Homeowner's Association to obtain information on the cost of the street lights in these developments. To date, information has been received from the Fox Heath Homeowner's Association.

### **ENGINEERS REPORT:** Daniel Coghlan reviewed the following items:

1. 2013 Road Projects: All documentation has been completed on the installation of certain sections of curbing along portions of Countryside Court and Longwood Road as part of the 2013 Road Project. D. Malloy has begun the work on Bridge Street and hopes to complete this portion of the road project by the end of June. Once completed, the contractor will move to Countryside Court and Longwood Road to begin the curb installation and repaving portion of the road project.
2. Wartman Road Rehabilitation Project: Mr. Coghlan informed the Board that contract documents are in place and that he is in the process of setting up a pre-construction meeting.



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3. Township Building Alteration Project: Bids for the Township Building Alteration Project were received on May 29, 2013 and opened on May 30, 2013. The project was bid in three separate contracts: General Construction, Electrical Construction, and Mechanical Construction. All bids received were reviewed for technical and administrative compliance. Based upon that review, Mr. Snyder from SSM made the following recommendation: for the General Construction - to award this contract to Center Point Contracting in the amount of \$63,000.00; for the Electrical Construction - to award this contract to MJF Electrical Contracting in the amount of \$16,500.00; and for the Mechanical Construction - to award the contract to Rodgers Mechanical in the amount of \$7,800.00. The Board discussed the recommendations. The total amount of the bids were within the amount set forth in the 2013 Budget; therefore, Dean Becker made seconded by William Patterson to award the bids for the Township Building Alteration Project as follows: (1) General Construction - Center Point Contracting in the amount of \$63,000.00; (2) Electrical Construction - MJF Electrical Contracting in the amount of \$16,500.00; and (c) Mechanical Construction - Rogers Mechanical in the amount of \$7,800.00. There were no public comments on the motion. The motion was carried by a vote of 5-0.
  
4. Conservancy @ Perkiomen: Mr. Coghlan explained that a punchlist of repairs was completed and issued to the Developer prior to the expiration of the Maintenance Bond. According to Mr. Coghlan the repairs that need to be completed are minor in nature. To date, the developer has not addressed these items. Mr. Coghlan recommended the Board consider authorizing a letter be sent to Gambone informing them that if these repairs are not completed prior to the expiration of the Maintenance Period, the Township will call the Maintenance Bond and use the money to complete the repairs. The Board discussed when the Maintenance Period ended. Mr. Coghlan informed them on August 7, 2013. With that, Dean Becker made a motion, seconded by Janet Heacock, authorizing the Township Solicitor to write to Gambone and put them on notice that should the punchlist of repairs not be completed prior to the expiration of the Maintenance Period, the Township will call the Maintenance Bond and use this money to complete the repairs. There were no public comments on the motion. The motion was carried by a vote of 5-0.
  
5. Lodal Creek Nature Park Project: Mr. Coghlan explained that before he can finalize a Confirmation of Services, he wanted to discuss with the Board the overall picture for the Township to implement the full project. Mr. Coghlan explained that it would be cost effective to survey the whole property first. Mr. Coghlan informed the Board that the PADEP permitting may present a significant task for the overall project. In



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order to complete this project, the Township may need from PADEP a wetlands/waterways disturbance permit, a floodplain disturbance permit, and an NPDES earth disturbance permit (which will require stormwater management controls). Mr. Coghlan also explained to the Board that the NPDES permit should include all planned project phases. However, he discussed that if Phase 2 is not certain at this time, then the Township might rather pursue permitting for only Phase 1 and to resolve Phase 2 permitting if and when Phase 2 becomes more certain. The Board discussed with Mr. Coghlan what the Confirmation of Services should cover. The Board agreed that the property as a whole should be surveyed regardless of how the project may be phased. Since this property includes environmental constraints, the survey should include such things as flood plain, wetland, and riparian corridor. Based upon this information, Mr. Coghlan will prepare a Confirmation of Services for consideration by the Board at the July Meeting.

**RECEIPTS AND EXPENDITURES:** The treasurer read the receipts and expenditures for the month of May. After review of same, Richard Kratz made a motion seconded by Dean Becker to authorize payment of the May bills. There were no public comments on the motion. The motion was passed by a vote of 5-0.

### **NEW BUSINESS:**

1. Central Perkiomen Rotary Club: The Central Perkiomen Rotary Club is seeking permission to have their annual fireworks as part of their annual Perkiomen Valley Community Fair. The fireworks are scheduled to be held on Friday, June 7, 2013 with a rain date of June 8, 2013 or any subsequent rain date. Ms. Daniel informed the Board that the Rotary Club has provided the required Certificate of Insurance and is acceptable. Richard Kratz made a motion seconded by William Patterson to approve the request of the Central Perkiomen Rotary Club to hold their annual fireworks as part of their annual Perkiomen Valley Community Fair on Friday, June 7, 2013 with a rain date of June 8, 2013 or any subsequent rain date. There were no public comments on the motion. The motion was passed by a vote of 5-0.

There being no further business, the meeting was adjourned upon motion made by Richard Kratz and seconded by Dean Becker.