



PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: SEPTEMBER 2, 2014

BOARD MEMBERS PRESENT: Dean Becker, Chairman
William Patterson, Vice-Chairman
Richard Kratz, Member
Janet Heacock, Member
Gordon MacElhenney, Member

OTHERS PRESENT: Cecile Daniel, Township Manager
Kenneth Picardi, Township Solicitor
Kevin Conrad, Township Engineer
John Moran Jr., Code Enforcement/Zoning Officer
Shawn Motsavage, Road Master

Dean Becker called the September 2, 2014 Board of Supervisors Meeting to order in the Perkiomen Township Administration Building at 7:00 p.m.

MINUTES: The Board reviewed the meeting minutes of August 5, 2014. Gordon MacElhenney made a motion seconded by William Patterson to approve the August 5, 2014 meeting minutes. There were no public comments on the motion. The motion was carried by a vote of 5-0.

POLICE REPORT: The Board receive and reviewed the State Police Report for August.

CORRESPONDENCE:

- **LOWER FREDERICK REGIONAL AMBULANCE CORP (LFRAC):** The Board discussed the agreement that was presented to them by Bill McGovern, of Lower Frederick Regional Ambulance Corp, and Thomas Trojansky of Plymouth Ambulance and was revised by Solicitor Picardi. The Board discussed the issue should one of the municipalities that receives ambulance services from LFRAC and decides to opt out of this proposed agreement. The concern was how this would affect the remaining municipalities and the ambulance service provided by LFRAC. William Patterson recommended developing a Plan B. Mr. Patterson proposed talking to other ambulance companies, such as Trappe Ambulance, and discuss their capabilities should the situation with LFRAC not work out. In addition, it was agreed to wait and see what the other municipalities would do with regard to the agreement with LFRAC. Of particular importance was what



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Lower Frederick Township does as this is the location where LFRAC is presently housed. The Board; therefore, decided to table the agreement. Mr. Patterson will return at the October meeting to discuss a Plan B option for the Board to consider.

- **TRAPPE FIRE CO #1 AMBULANCE:** Report for August.
- **CPVRPC** – No Meeting in August.
- **PSATS BULLETIN:** Report for August.

SOLICITOR’S REPORT: Kenneth Picardi reported that the items that he has been working on will be discussed under agenda items later in the meeting.

Solicitor Picardi informed the Board that he contacted Penn Dot regarding the money to be paid for the condemnation of property located on Miller Road, but had not heard anything as of this meeting.

ROAD MASTER’S REPORT: Shawn Motsavage submitted to the Board his Road Master's Report dated September 1, 2014 for activities taking place during the month of August.

2014-2015 Snow and Ice Removal Bids: Mr. Motsavage submitted a memo dated August 28, 2014 regarding the bids that were received for the 2014 – 2015 Snow and Ice Removal Season. There were two bids received, one from Buck Enterprises and the second from Lenhart Contractors. The bid splits the Township into two zones. Based upon the bids that were received, Mr. Motsavage recommended that Zone 1 be awarded to Lenhart Contractors and that Zone 2 be awarded to Buck Enterprises. With the recommendation of Mr. Motsavage, Janet Heacock made a motion seconded by Gordon MacElhenney to award the 2014 – 2015 Snow and Ice Removal bids as follows: Zone 1 to Lenhart Contractor and Zone 2 to Buck Enterprises. There were no public comments on the motion. The motion was carried by a vote of 5-0.

Hidden Driveway Sign: Mr. Motsavage reported on an accident that took place on Seitz Road at 203 Seitz Road. The property owner, at 203 Seitz Road, commented on the issue of visibility at this location. SSM investigated the driveway as to the guidance for determining whether a “Hidden Driveway” sign should be located on Seitz Road. Based upon that investigation, SSM recommended that a “Hidden Driveway” sign be located 100 feet south of the existing speed limit sign, just south of the driveway of 203 Seitz



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Road. With the recommendation of SSM, William Patterson made a motion, seconded by Gordon MacElhenney to authorize the installation of a “Hidden Driveway” sign per the recommendation of SSM’s letter of September 2, 2014. There were no public comments on the motion. The motion was carried by a vote of 5-0.

FIRE MARSHALL’S REPORT: John Moran Sr. submitted to the Board his Fire Marshall Report dated September 1, 2014 for activities taking place during the month of August.

CODE ENFORCEMENT REPORT: John Moran Jr. submitted to the Board his Code Enforcement Report dated September 1, 2014 for activities taking place during the month of August.

In addition to his report, Mr. Moran discussed the following with the Board:

- **Gorski Associates:** Mr. Moran informed the Board that the Zoning Hearing Board held a public hearing on August 27, 2014 on an application filed by Gorski Associates for Lot #1 of Phase 3A of the Iron Bridge Corporate Center. The variance request was to permit the use of 10,050 square feet of the proposed building on this lot to be used as an indoor athletic facility for cheerleader training, etc. Mr. Moran informed the Board that the ZHB approved Gorski Associates’ application.

PERKIOMEN TOWNSHIP PLANNING COMMISSION MEETING: Cecile Daniel reported that the Planning Commission held their meeting on August 19, 2014. At that meeting the Planning Commission discussed the following: Gorski Associates – proposed land development plan for Lot #1 of Phase 3A of the Iron Bridge Corporate Center; and, the Planning Commission continues the work on developing a new Flood Plain Ordinance.

LOWER PERKIOMEN VALLEY REGIONAL SEWER AUTHORITY: There was no meeting in August.



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MANAGER'S REPORT:

1. Road Inspection: In anticipation of preparing the 2015 Perkiomen Township Budget, the Board set a Road Inspection date of Saturday, September 27, 2014 to develop a list of roads for repair for the year 2015.
2. Open Space Loan: Ms. Daniel and Solicitor Picardi informed the Board that the letter informing First Niagara of the Board's intent to pay off the Open Space Loan was sent. Based upon Solicitor Picardi discussion with First Niagara, the Board could consider moving up the settlement date to pay off the Open Space Loan sooner than November. The Board agreed to move up the date to October 15, 2014. Solicitor Picardi will contact First Niagara to obtain all payoff information for approval by Resolution at the Board's October meeting.
3. PECO Green Region Open Space Grant: PECO is offering a 10th anniversary grant opportunity. Ms. Daniel explained that she has been working with Krista Scheirer over the last few years on grant opportunities. Ms. Scheirer is working for the Montgomery County Conservation District. Upon receipt of the grant application a discussion took place between Ms. Daniel and Ms. Scheirer on the installation of a rain garden located on Township Property near the Township Administration Building. The amount of the grant is for \$10,000.00 with no required match. The expense to construction the rain garden would be capped at this amount. Ms. Scheirer will be looking for assistance from volunteers. Since the Township has the equipment, we may need to help by providing in kind services. The concept of the rain garden is to mitigate the water sitting in the lower area of the property near Route 29. By doing this, the Township may be able to utilize the lower property for some type of recreational activity. As part of the grant application, the Board needs to approve the application by Resolution. Ms. Daniel presented the application and Resolution to the Board for consideration. It was Ms. Daniel's recommendation to move forward and see what happens. With the recommendation of Ms. Daniel, Richard Kratz made a motion seconded by Gordon MacElhenney to adopt Resolution 2014-17 – A Resolution Authorizing the Application to the 2014 PECO Green Region 10th Anniversary Bonus Round. There were no public comments on the motion. The motion was carried by a vote of 5-0.



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4. Zoning Hearing Board: Ms. Daniel explained that Fred Wentz, solicitor for the Perkiomen Township Zoning Hearing Board, contacted her regarding an application that is pending before the ZHB. The applicant is one of the present ZHB members. As a result, the member must remove himself from the ZHB for this application. It was Mr. Wentz's opinion that an alternate should be appointed and requested consideration by the Board as provided for under section 4.2 of the Zoning Ordinance. Mr. Wentz is request the Board consider the appointment of Bob J. O'Donnell as the alternate. Solicitor Picardi indicated that under the Pennsylvania Municipal Planning Code, this appointment would be for three years and must be approved by Resolution. With the recommendation of Fred Wentz and direction of Solicitor Picardi, William Patterson made a motion seconded by Richard Kratz to appoint Bob J. O'Donnell under Resolution 2014-18 as an alternate member of the Perkiomen Township Zoning Hearing Board for the period September 2, 1014 through September 2, 2017. There were no public comments on the motion. The motion was carried by a vote of 5-0.

5. Temporary Traffic Signal: Ms. Daniel informed that Board that Penn Dot reviewed and agreed to Perkiomen Township's request to install a temporary traffic signal at the intersection of Plank Road/Route 29 and Ott Road/Route 29 now and keep the temporary traffic signal in place until the realignment project is completed. The approval is conditioned upon Perkiomen Township approving and signing Penn Dot's Application for Traffic Signal Approval. According to Penn Dot, if the Township approves this application, the installation of this temporary traffic signal will be made a part of the Bridge Repair Project that is scheduled to be let on September 25, 2014. According to Penn Dot, this Bridge Repair Project is a bridge repair package of ten bridges that includes the repair to the Skippack Bridge. The present timeline to complete this package is four years. If the Board approves this application, the installation of the temporary traffic signal will be the first order of business. For clarification, this bridge package does not include the repair to the Graterford Road Bridge, which Penn Dot has indicated is presently scheduled to be put out for bid in December. In anticipation of this application being on the September's agenda, there was a meeting with Penn Dot to discuss the proposed signal plan. Penn Dot revised the signal plan per our discussion and both the plan and application for Traffic Signal Approval is on the Board's agenda for consideration. The Board discussed the proposed signal plan and the Application for Traffic Signal Approval and Janet Heacock made a motion seconded by Richard Kratz to approve Resolution 2014-15. Resolution 2014-15 approves the Application for Traffic Signal Approval and



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authorizes the Township Manager to sign same. There were no public comments on the motion. The motion was carried by a vote of 5-0. Ms. Daniel will complete the paperwork and sent everything to Penn Dot prior to September 25th. Dean Becker expressed appreciation for Representative Marcy Toepel's office and the Township Manager in getting this temporary traffic signal.

6. Agreements: There were three separate agreements that the Board discussed:
- (1) PSATS – PSATS is amending the Declaration and Agreement of Trust for the Trustees Insurance and Retirement Services it provides. The original Health Insurance Cooperative Trust was created in January 1, 1966. PSATS is updating the original Declaration and Trust Documents. Since Perkiomen Township is a member of the Trust, the Board has been requested to adopt a Resolution agreeing to the amendments as proposed. Solicitor Picardi reviewed the proposed document and did not have any issues with the proposed Amended Trust Agreement. William Patterson made a motion seconded by Richard Kratz to approve Resolution 2014-19 approving the “Amended Trust Agreement”. There were no public comments on the motion. The motion was carried by a vote of 5-0.

(2) PIRMA Intergovernmental Contract – Perkiomen Township is part of the PIRMA Intergovernmental Pool that provides liability coverage for the Township. PIRMA has updated the contract governing the local government risk-sharing pool. The existing rules have not been amended since 1996. Solicitor Picardi has reviewed the updated Intergovernmental Contract and did not have any issues with the proposed changes. Richard Kratz made a motion seconded by Janet Heacock to approve the updated PIRMA Intergovernmental Contract. There were no public comments on the motion. The motion was carried by a vote of 5-0.

(3) Winter Service Agreement – Perkiomen Township has a five year Municipal Winter Traffic Service Agreement with Penn Dot that cover the removal of snow, by Perkiomen Township, for Schwenksville Road and Haldeman Road. In return for this work, Penn Dot reimburses Perkiomen Township. The existing five year agreement will expire in October, 2014. Penn Dot has submitted a new five year agreement for the Board's consideration. The new agreement is basically the same as the existing one, the new agreement just continues the covered Winter Seasons to 2018-2019. Solicitor Picardi has review the new Municipal Winter Traffic Service Agreement with Penn Dot and finds the new agreement to be satisfactory. William Patterson made a motion seconded by Richard Kratz to adopt Resolution 2014-14 which hereby



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approved the Municipal Winter Traffic Service Agreement and authorizes the Chairman of the Board to sign the same. There were no public comments on the motion. The motion was carried by a vote of 5-0.

ENGINEERS REPORT: Kevin Conrad reviewed the following items:

1. 2014 Road Project: Mr. Conrad explained that the contractor for the 2014 Road Project has completed the majority of the project. After the milling of Welsh Road, it was determined that the condition of the base course was in good shape; therefore, the decision was made not to put down the paving fabric on Welsh Road. Also, due to the condition of the base course on Horseshoe and Raleigh Roads, it was decided that the roads did not need to be cracked sealed before the macadam was placed down. The result of deducting this work is a reduction in the contract price of \$18,450.00. The contractor has submitted Change Order No. 2 with these deductions which puts the total contract price for this project at \$183,936.25. SSM has reviewed Change Order No. 2 and recommends that the Board approve the Change Order. With the recommendation of SSM, Richard Kratz made a motion seconded by William Patterson to approve Change Order No. 2 in the amount of \$18,450.00. There were no public comments on the motion. The motion was carried by a vote of 5-0.

RECEIPTS AND EXPENDITURES: The treasurer reviewed the receipts and expenditures for the month of August. After review of same, Richard Kratz made a motion seconded by William Patterson to authorize payment of the August bills. There were no public comments on the motion. The motion was passed by a vote of 5-0. Ms. Daniel also explained that the Board included money in the 2014 Budget for the implementation of call notification and emergency alerts system. Both Ms. Daniel and William Patterson, Emergency Management Coordinator, investigated the implementation of this notification system and is recommending that the Board contract with Blackboard Connect. Both Ms. Daniel and Mr. Patterson are recommending the Board proceed with a one year contract. The amount of the one year contract is \$6,671.72 and is less than what was budgeted. Before proceeding forward, Ms. Daniel and Mr. Patterson wanted to make sure that the Board was still on board. The Board discussed what this notification would entail and agreed to proceed with the Blackboard Connect for one year. If this notification system does not meet the Board's expectations, then the Board does not need to renew the contract. The Board authorized Ms. Daniel to sign the one year contract.



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NEW BUSINESS:

1. Lot #1, Iron Bridge Corporate Center, Phase 3A: John Riebow and Jerry Gorski was before the Board to discuss the land development plan for Lot #1 of Phase 3A in the Iron Bridge Corporate Center. The proposed plan is to construct a 15,250 square foot building on a 3.35 acre parcel. The building will be split in two separate areas; one area of approximately 5,200 square feet will be office/warehouse with its own entrance, and the second area of approximately 10,050 square feet will be used as an indoor athletic facility for cheerleader training, etc., with its own separate entrance. This proposed land development plan has been reviewed by the Planning Commission who recommended that the Board approve the proposed land development plan with conditions and waivers. The recommendation of the Planning Commission is set forth for the Board's consideration in Resolution 2014-16. The Board reviewed the proposed land development plan with Mr. Riebow and the recommendation of the Planning Commission. After due consideration, Gordon MacElhenney made a motion seconded by William Patterson to adopt Resolution 2014-16 and approve the land development plan of Lot #1, Iron Bridge Corporate Center, Phase 3A with conditions and waivers. There were no public comments on the motion. The motion was carried by a vote of 5-0.
2. Montgomery County Association of Township Supervisors: Ms. Daniel informed the Board that she was notified that the fall MCATO Convention was scheduled for Friday, September 26, 2014. Ms. Daniel needs to notify MCATO as to anyone's intention to attend this meeting. The Board checked their schedules and indicated that they could not make this meeting. Ms. Daniel will relay this information to MCATO.

There being no further business, the meeting was adjourned upon a motion made by Gordon MacElhenney and seconded by William Patterson.