



PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: JULY 2, 2019

BOARD MEMBERS PRESENT: William Patterson, Vice-Chairman
Vivian Schoeller, Member
Janet Heacock, Member

ABSENT: Dean Becker, Chairman
Gordon MacElhenney, Member

OTHERS PRESENT: Cecile Daniel, Township Manager
Kenneth Picardi, Township Solicitor
Kevin Conrad, Township Engineer
John Moran Jr., Code Enforcement/Zoning Officer
(Absent)
Shawn Motsavage, Road Master

MINUTES: The minutes of the June 4, 2019 Board of Supervisors meeting were approved upon motion of Janet Heacock and seconded by Vivian Schoeller. There were no public comments on the motion. The motion was carried by a vote of 3-0.

CORRESPONDENCE: Cecile Daniel informed the Board that she had received the following correspondence:

- ❖ PSATS June-July Bulletin.
- ❖ Perkiomen Valley Library: Thank you letter for Township's contribution.

PUBLIC COMMENTS: There were no public comments for the month of July.

OLD/NEW BUSINESS:

- ❖ 54 Wartman Road: Michael Arsenich, applicant, and Paul Hughes, engineer, were present for HAEG, LLC on the proposed final plan for 54 Wartman Road. At the June Planning Commission Meeting, it was the recommendation of the Planning Commission to the Board to consider approval of this final plan subject to the conditions and waivers as set forth in Resolution 2019-16. The Board reviewed the proposed final plan. Vivian Schoeller made a motion, seconded by Janet Heacock, to approve Resolution 2019-16, subject to the following conditions and waiver:

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COMPLIANCE WITH SUBDIVISION AND LAND DEVELOPMENT ORDINANCE

1. The applicant shall provide an improvements guarantee in the amount of \$88,891.00 as detailed on the spreadsheet previously provided by Spotts, Stevens and McCoy, Section 264-16.
2. The applicant shall enter into an Improvements Agreement with the Township, Section 264-34.A. The Agreement shall be subject to review and recommendation of approval by both the Township Engineer and Township Solicitor before being approved by the Township, and shall be recorded in Montgomery County Recorder of Deeds Office simultaneously with the Final Plan.

COMPLIANCE WITH STORMWATER MANAGEMENT ORDINANCE

1. In accordance with Section 247-35, a Stormwater Maintenance Agreement shall be executed by the Applicant and the Township. The Agreement shall be subject to review and recommendation of approval by both the Township Engineer and Township Solicitor before being approved by the Township, and shall be recorded in Montgomery County Recorder of Deeds Office simultaneously with the Final Plan.

SANITARY SEWER COMMENTS

1. The Applicant's Engineer shall complete and submit the necessary forms associated with the Pennsylvania Department of Environmental Protection Sewage Facilities Planning Module Application, as required by Perkiomen Township. The planning module shall include only Lot 2.
2. The Applicant shall provide the following information to Perkiomen Township for submittal with the Sewerage Facilities Planning Module to PaDEP:
 - a. A Chapter 94 Consistency Letter from the Lower Perkiomen Valley Regional Sewer Authority (LPVRS) approving the flows from the development to the Oaks Wastewater Treatment Plant.
3. The Applicant shall submit to the Township, the PADEP Planning Module Application Mailer, and any other required support documents as required by PADEP. The Applicant shall submit, if required by PADEP, any review fees for the Planning Module.
4. The Applicant shall provide the Township with evidence of approval by PADEP of the Planning Module prior to the Township signing the Final Subdivision Plan.

GENERAL COMMENTS

1. The Bioretention Basin Impervious Coverage table provided on sheet C-200 shall be revised so that line 2 states the proposed impervious coverage (not the maximum allowed) and so that line 3 states the future coverage allowed without additional stormwater controls (line 1 minus line 2).
2. A Conservation Easement Agreement is required. The Applicant shall submit to the Township, the Township Engineer and Township Solicitor for review and approval, the proposed Conservation Easement and Declaration of Restrictions & Covenants which

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may be amended as necessary and which shall be recorded in the Montgomery County Recorder of Deeds simultaneously with the final plan.

3. Copies of revised legal descriptions for each lot shall be provided.
4. The Plan title shall be revised to indicate Final Plan.
5. The Township Planning Commission Approval block shall be revised to indicate that the Planning Commission recommended approval, rather than “approved”.

WAIVERS (All approved waivers shall be added to the Land Development Plan)

1. The date the waiver of Stormwater Ordinance Section 247-12 was approved by the Board (June 4, 2019) shall be noted on Sheet C-000.

There were no public comments on the motion. The motion was carried by a vote of 3-0.

SOLICITOR’S REPORT: Solicitor Picardi was present at the meeting and submitted the Solicitor’s report to the Board of Supervisors. In addition to his report, Mr. Picardi updated the Board on the following:

- ❖ Emergency Refueling Services: Solicitor Picardi informed the Board that he amended the Memorandum of Agreement (“MOA”) with Montgomery Department of Public Service as discussed at the June Meeting. The revised MOA was then sent back to Montgomery County and has yet to receive a response. Since no response was received from the County, the Board decided to table the matter until the August Meeting.

PUBLIC SAFETY REPORTS:

- **POLICE REPORT:** The Board is in receipt of the PA State Police Report for June 2019.
- **TRAPPE AMBULANCE** – The Board is in receipt of the report from Trappe Ambulance for April and May 2019.
- **PLYMOUTH COMMUNITY AMBULANCE ASSOCIATION** – The Board was in receipt of the report from Plymouth Community Ambulance Association for May 2019.
- **PERKIOMEN TOWNSHIP FIRE COMPANY:** The Board is in receipt of the report from the Perkiomen Township Fire Company for June 2019.
- **FIRE MARSHAL’S REPORT:** The Board is in receipt of the report for June 2019.

ROAD MASTER’S REPORT: Shawn Motsavage submitted to the Board his Road Master’s Report dated July 1, 2019, for activities occurring during the month of June.

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CODE ENFORCEMENT REPORT: John Moran, Jr. submitted to the Board his Code Enforcement report dated June 1, 2019, for activities that occurred during the month of June.

- ❖ At the June meeting, Mr. Moran discussed with the Board the plan to contact Montgomery County and request permission to use their LED signs to advertise the Fire Company's car show in August. Mr. Moran has learned that there is no application, but the Township would be required to sign an Equipment Deployment Ticket and Agreement with the Montgomery County Department of Public Safety. As part of this Agreement, the Township would be responsible for any damage done to the signs while being used by the Township. The dates for the use of these signs is August 20, 2019 through August 26, 2019. Ms. Daniel contacted the Township's Insurance Carrier regarding coverage for these two signs. The Township would have to add these signs to the Township's policy for the six days the signs are located on the Township's property. The premiums to cover this was very reasonable. After discussing this, Janet Heacock made a motion seconded by Vivian Schoeller authorizing John Moran Jr. to sign the Montgomery County Department of Public Safety Equipment Deployment Ticket and Agreement. There were no public comments on the motion. The motion was carried by a vote of 3-0.

PERKIOMEN TOWNSHIP PLANNING COMMISSION MEETING: Cecile Daniel reported that the Planning Commission held its meeting on June 18, 2019. At that meeting, the Planning Commission discussed the final plans for 54 Wartman Road and submitted to the Board a recommendation on that plan. The Planning Commission also began a review of the proposed changes to the Township's Zoning Ordinance.

PARK AND RECREATION REPORT: Cecile Daniel informed the Board that SSM submitted the bid specifications to four contractors for the Perkiomen Greene Playground ADA Upgrade. Only one company responded, and its quote was very high. The other contractors indicated they were too busy. SSM suggested moving the work date to complete the project to the end of October. SSM contacted the same contractors regarding timing. The conclusion was, that if the Township pushed the timing to complete the work back to the end of October, more contractors would be willing to consider submitting a bid. The Board discussed this. Vivian Schoeller made a motion seconded by Janet Heacock to move the completion date of the Perkiomen Greene Playground ADA Upgrade to October 31, 2019. There were no public comments on the motion. The motion was carried by a vote of 3-0.

Next, as was done for the Lodal Creek Park Playground, the Board needs to consider waiving the building permit fee for the Perkiomen Greene Playground and ADA upgrades. The Building Permit Fee, according to John Moran Jr., less the fee owed to the Commonwealth of Pennsylvania, is \$790.00. Vivian Schoeller made a motion, seconded

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by Janet Heacock, to waive that building permit fee. There were no public comments on the motion. The motion was carried by a vote of 3-0.

Next, the contractor is working to install the playground equipment in Perkiomen Greene. At this time, the contractor has not replaced all of the equipment. Ms. Daniel informed the Board that she received feedback from some of the residents who were not satisfied with the new playground equipment purchased to replace the old equipment. If the Board would like to install more playground equipment, the footprint of the playground would have to be made larger. This was not the original intent of the project. The Board discussed this and decided to add the inspection of the playground on its upcoming road inspection.

LOWER PERKIOMEN VALLEY REGIONAL SEWER AUTHORITY: Cecile Daniel informed the Board that there were no new items to report.

ENGINEERS REPORT: Kevin Conrad reported on the following:

1. 2019 Road Projects: Mr. Conrad presented to the Board Change Order No.2 in the amount of \$3,960.59. This Change order covers the additional time and material to modify the swale along Adrian Road and additional time and materials to lower a storm water inlet and adjust the paving grade along French Road. SSM is recommending that the Board approve this Change Order. Janet Heacock made a motion seconded by Vivian Schoeller to approve Change Order No. 2 in the amount to \$3,960.59. There were no public comments on the motion. The motion was carried by a vote of 3-0.

Payment Application No. 3 is the final payment for the 2019 Paving Project. SSM reviewed the application and found it to be accurate and the work covered by the application to be installed according to the project specification. SSM recommended the Board consider approval of Payment Application No. 3 as set forth in their recommendation letter of June 27, 2019. With the recommendation of SSM, Janet Heacock made a motion seconded by Vivian Schoeller to approve Payment Application No. 3 to Innovative Construction Services, Inc. in the amount of \$30,817.87 subject to receipt of certified payroll information. There were no public comments on the motion. The motion was carried by a vote of 3-0.

2. Gorski Route 29 Ventures: Mr. Conrad reported that Gorski Engineering has requested an Escrow Release for their Route 29 Ventures Project. This request is for a reduction in Gorski's Letter of Credit. After reviewing the request, SSM is recommending the release of \$231,295.41 leaving a balance in the Letter of Credit of \$76,334.59. Janet Heacock made a motion seconded by Vivian Schoeller to reduce

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the Letter of Credit for Gorski Route 29 Ventures to \$76,334.59 as recommended in SSM's letter of June 28, 2019. There were no public comments. The motion was carried by a vote of 3-0.

3. 3 Glenview Lane: Mr. Conrad reported that the builder of 3 Glenview Lane has requested release of their escrow. According to SSM's letter of June 14, 2019, all outstanding issues have been complied with except two. These two items are (1) the builder must submit two sealed and signed, by the purchaser, as-built plans to John Moran Jr. and (2) payment of all Township engineering invoices. Vivian Schoeller made a motion seconded by Janet Heacock authorizing release of the escrow for 3 Glenview Lane conditioned upon submission to John Moran Jr, of two sealed and signed as-built plans and payment of all Township engineering invoices. There were no public comments. The motion was carried by a vote of 3-0.

MANAGER'S REPORT:

1. 817 Limerick Road: At the June meeting, the Ms. Daniel informed the Board that the Perkiomen Township Municipal Authority filed an appeal of PADEP's decision to the Environmental Hearing Board on the planning module for 817 Limerick Road. With the action of the Board at the June meeting approving Resolution 2019-15, the issue of providing long-term operation and maintenance oversight of the systems as required by the PADEP, is resolved and the plan for 817 Limerick Road has moved forward. In processing the paperwork to remove the appeal, it was pointed out that paperwork should come from the Township and not the Municipal Authority as the original letter was sent to the Township. Ms. Daniel told the Board, that David Allebach is prepared to complete the required paperwork to do this, but the authorization to remove the appeal must come from the Township and not the Authority. The Board discussed this matter and Janet Heacock made a motion seconded by Vivian Schoeller authorizing David Allebach to file the necessary paperwork to withdraw the appeal to PADEP's approval of the planning module for 817 Limerick Road. There were no public comments on the motion. The motion was carried by a vote of 3-0.
2. Schwenksville Borough: Schwenksville Borough is in the process of submitting to Montgomery County a grant application for the repaving of Second Street and the installation of a Bicycle Lane between Perkiomen Avenue and the border with Perkiomen Township. The Borough is requesting a Letter of Support for this application as this project will benefit the residents of both the Maple Hill Development and Highland Manor by improved the ingress and egress to this area of Perkiomen Township. Vivian Schoeller made a motion seconded by Janet Heacock authorizing a Letter of Support be sent to Schwenksville Borough indicating

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Perkiomen Township's support for the Borough's application to Montgomery County for the 2019 County Transportation Program. There were no public comments on the motion. The motion was carried by a vote of 3-0.

TREASURER'S REPORT: The treasurer presented the June Financial Report showing the receipts and expenditures and the bill list for June. Ms. Daniel informed the Board that there was an issue with one of the bills to be paid, therefore, it was removed from the bill list. The removal of this bill reduced the amount of the bill list to \$460,680.56. Vivian Schoeller made a motion seconded by Janet Heacock to approve the bill list for the month of June in the amount of \$460,680.56, and, approve the June Treasurer's Report to be placed on file for audit. There were no public comments. The motion carried by a vote of 3-0.

SUPERVISORS COMMENTS: Vivian Schoeller informed the Board she is working to tally the results of the recent Community Survey. Ms. Schoeller also informed the Board that the Central Perkiomen Valley Regional Planning Commission discussed a Montgomery County Planning Commission Publication labeled Suburban Homestead. This publication discusses residential agricultural land uses such as bees, backyard composting, home gardening, and chickens

There being no further business, the July public meeting was adjourned upon motion of Vivian Schoeller and seconded by Janet Heacock.

Respectfully Submitted,

Cecile M. Daniel

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Township Manager