



PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: SEPTEMBER 3, 2019

BOARD MEMBERS PRESENT: Dean Becker, Chairman
William Patterson, Vice-Chairman
Vivian Schoeller, Member
Janet Heacock, Member

ABSENT: Gordon MacElhenney, Member

OTHERS PRESENT: Cecile Daniel, Township Manager
Kenneth Picardi, Township Solicitor
Nicholas Szeredai, Township Engineer
John Moran Jr., Code Enforcement/Zoning Officer
Shawn Motsavage, Road Master

CALL TO ORDER: Dean Becker called to order the September 3, 2019 Board of Supervisors Monthly Meeting.

CONSENT AGENDA: Vivian Schoeller made a motion seconded by William Patterson to approve the consent agenda items as follows: a) Minutes: August 6, 2019; b) Monthly Reports: PA State Police Report, Ambulance Reports, Perkiomen Township Fire Company and Fire Marshall Reports; c) Financial Matters: Authorize for Payment of Bills for August in the amount of \$186,123.82 and the Treasurer's Report to be placed on file for audit. There were no public comments on the motion. The motion was carried by a vote of 4-0.

CORRESPONDENCE: Cecile Daniel informed the Board that she received or sent the following correspondence:

- ❖ PSATS News Bulletin: August 2019.
- ❖ Letter to Michael McGann, Manager: LPVRS
- ❖ Letter to John Krafczyk – PennDOT: Winter Traffic Services Agreement Termination.

PUBLIC COMMENTS: There were no public comments.

OLD/NEW BUSINESS: There was no Old/New Business for the month of September.

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SOLICITOR'S REPORT: Solicitor Picardi was present at the meeting and submitted the Solicitor's written report to the Board of Supervisors. In addition to his report, Mr. Picardi updated the Board on the following:

- ❖ Emergency Refueling Services Agreement: This is a proposed agreement submitted to Perkiomen Township by Montgomery County Department of Public Safety. This agreement would cover reimbursement to the County by the Township for emergency refueling of Township equipment at the scene of a large incident. Earlier this year, Solicitor Picardi submitted to the County suggested revisions to this agreement. Solicitor Picardi was informed, that the County was not willing to make his suggested changes since it has already been approved by other local municipalities. The agreement is now before the Board as presented by the County. William Patterson made a motion seconded by Janet Heacock to approve the Emergency Refueling Services Agreement with Montgomery County Department of Public Safety and authorized the Chairman to sign the Agreement. There were no public comments on the motion. The motion was carried by a vote of 4-0.

- ❖ Perkiomen Valley School District: Solicitor Picardi informed the Board that he, received, this date, feedback from the Solicitor of the Perkiomen Valley School District on the Amendment to the 2004 Traffic Signal Escrow Agreement between Perkiomen Township and PVSD. PVSD's proposed changes were distributed to the Board and reviewed. At the August meeting, Solicitor Picardi informed the Board that he discussed with the PVSD's Solicitor the possibility of contributing to the ARLE Grant in a manner similar to that of the PA Department of Corrections. The agreement was revised by PVSD and now indicates a willingness to allocate from the escrow held by the Township, \$50,000 toward the ARLE Grant. If the Township is awarded the grant, then the remaining funds would be returned to PVSD. Ms. Daniel informed the Board that she learned earlier this date that there are no guarantees that the Township will receive a 100% of what is being requested. Also, the costs set forth in the ARLE Grant are estimates developed by the Township Engineer. There could be unexpected expenses incurred during this project and these would not be covered by the grant. After discussing this agreement, Solicitor Picardi was directed to revise Section 3 and Section 4 to take into consideration the issues raised by Chairman Becker and by Ms. Daniel. Once revised, the agreement will be sent back to the Solicitor for the PVSD.

ROAD MASTER'S REPORT: Shawn Motsavage submitted to the Board his written Road Master's Report dated September 3, 2019, for activities occurring during the month of August.

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- ❖ In addition to his report, Mr. Motsavage informed the Board that he received the bids for the 2019/2020 Snow and Ice Removal. Upon opening the bids, Mr. Motsavage indicated there were issues with the bids. There were alterations to the bid form making it difficult to compare all the bids. There were also conflicts between the bid documents and the Snow and Ice Removal Contract that is a part of the bid documents. Upon discussing this with Solicitor Picardi, the recommendation was to revise the bid form and the contract. It was also the recommendation of Mr. Motsavage that the Board reject all the bids and that that the Snow and Ice Removal Bid be rebid. William Patterson made motion seconded by Janet Heacock to reject all the bids received for the 2019-2020 Snow and Ice Removal Bids and rebid the work accordingly. There were no public comments on the motion. The motion was carried by a vote of 4-0.

CODE ENFORCEMENT REPORT: John Moran, Jr. submitted to the Board his written Code Enforcement report dated September 1, 2019, for activities that occurred during the month of August.

- ❖ Zoning Hearing Board Applications: Mr. Moran also informed the Board the Zoning Hearing Board approved the two applications that were before them. The first application is from Kristen Nicol of 162 Godshall Road. The Zoning Hearing Board granted the variance to keep the two ponies on the property with the condition that when the ponies leave, they cannot be replaced. The second application was from Dean and Courtenay Becker of 494 Mayberry Road. The Zoning Hearing Board granted the requested zoning relief.

PERKIOMEN TOWNSHIP PLANNING COMMISSION MEETING: Cecile Daniel reported that the Planning Commission did not have a meeting in August.

PARK AND RECREATION REPORT: Cecile Daniel informed the Board that, at the next Park and Recreation Meeting, she will discuss the topic of a gazebo at the Perkiomen Greene Playground. Ms. Daniel also will have someone from SSM attend the meeting in October to discuss the issues of fall/use zones.

LOWER PERKIOMEN VALLEY REGIONAL SEWER AUTHORITY: There was no meeting in August.

ENGINEERS REPORT: Nicholas Szeredai reported on the following:

1. 2019 Road Projects: Mr. Szeredai informed by the Board that SSM has prepared Certificates of Substantial Completion for the 2019 Paving Projects and the 2019 Microsurfacing Projects. Both Certificates are ready for Board approval. Vivian Schoeller made a motion seconded by William Patterson to approve and authorize the

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signing of the Certificate of Substantial Completion for the 2019 Road Projects: Paving Projects and the 2019 Microsurfacing Projects. There were no public comments on the motion. The motion was carried by a vote of 4-0.

2. Lodal Creek Park: SSM investigated potential guide rail options along a portion of Bridge Street where the newly installed playground was installed. SSM's recommendation is that the length of the guide rail should be 350 feet with a small gap for the existing steps. Ms. Schoeller questioned the location of the guide rail along Bridge Street. Mr. Szeredai responded that the guide rail will be located in the right-of-way and will be approximately ten feet beyond the edge of paving on Bridge Street. The location will be such that cars will still be able to park along the street. Presently, there are two options. Option 1 is a wooden rail and Option 2 is the same, but with a band of steel attached to the back of the wooden rail. At this time, it is assumed that Option 1 would be the cheaper of the two options, but Mr. Szeredai requested authorization to submit quotes to suppliers so that SSM can get an idea what this work will cost. Ms. Schoeller questioned whether the money from the open space account could pay for this as this property was purchased from the Open Space Account. Solicitor Picardi indicated that this guide rail could be paid from that account. The Board discussed the request of SSM and authorized them to obtain quotes for the guide rail for Option 1 and Option 2.

MANAGER'S REPORT:

1. AQUA Water Line: Ms. Daniel indicated that AQUA has submitted all the required paperwork for the installation of the water line in Trappe Road. Included in the paperwork are the easements necessary to install the relief valve pit and the discharge manhole. There are two easements needed for this portion of the project. One easement needs to come from the Township and the other from the Fire Company. SSM has reviewed the plan for the easement and found it to be acceptable. Ms. Daniel asked Solicitor Picardi whether he had any issues with the language in the easement document. Solicitor Picardi indicated his issue was the use of the word "exclusive". His preference would be to contact AQUA and see if they will agree to remove the word "exclusive" from the document. Solicitor Picardi will do this. If this request is unacceptable to AQUA, he did not feel that it is an impediment to the Board approving the Easement Document. Vivian Schoeller made a motion seconded by William Patterson to approve the Grant of Easement to AQUA Pennsylvania, Inc. of Bryn Mawr, PA, with or without the edits proposed by Solicitor Picardi. There were no public comments on the motion. The motion was carried by a vote of 4-0.

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2. 54 Wartman Road: Ms. Daniel informed the Board that the applicant for this development has been working through the conditions of approval. Two of those conditions are the Stormwater Facilities Maintenance Agreement and the Conservation Easement & Declaration of Restrictions & Covenants Agreement. The agreements were forwarded to the attorney representing 54 Wartman Road Subdivision. The applicant’s attorney found the agreements acceptable and had no changes. Ms. Daniel informed the Board that the agreements have been reviewed by staff and other than a few additional pieces of information the agreements are ready for the Board’s consideration. Vivian Schoeller made a motion seconded by Janet Heacock to approve the Stormwater Facilities Maintenance Agreement and the Conservation Easement & Declaration of Restrictions & Covenants Agreement. There were no public comments on the motion. The motion was carried by a vote of 4-0.
3. 2020 Road Project: Ms. Daniel reviewed the listing of streets that were inspected during the recent road inspection and to be a part of the 2020 Road Project. Based upon the Road Inspection, the following is the list of work to be completed in 2020 as follows: School House Run – If not completed in 2019 add to 2020.

2019	SCHOOLHOUSE RUN	Bridge Repair	\$30,000	\$30,000.00
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Roads to be recommended to be completed in 2020

2020	PANEPINTO DRIVE	Overlay	\$50,651	
2020	ROMAN DRIVE	Overlay	\$42,099	
2020	LEXINGTON ROAD	Overlay	\$68,709	
2020	CONCORD ROAD	Overlay	\$32,275	
2020	SALEM ROAD	Overlay	\$170,032	
2020	TRAPPE RD (TWP BOUNDARY TO ADAMS LN)	Overlay	\$28,310	
2020	SCHOOLHOUSE RD PAVING SEAM TO TRAPPE RD	Overlay	\$32,350	\$424,426

The Board reviewed the list and authorized SSM to send the Township a Confirmation of Services and begin preparation of the project specifications.

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4. Vincent Tulio/Zoning Hearing Board Application 19-5: Ms. Daniel brought back before the Board the ZHB Application of Vincent Tulio for 320 Gravel Pike. Mr. Tulio is proposing to convert the existing single-family home into a duplex (two-family home) and remove the existing barn/garage and construct a new two-family home. The property is 12,848.41 square feet. In order to develop this property in the manner Mr. Tulio is proposing, he will need four variances. These variances are for minimum lot area, impervious coverage, building coverage, and the required lot size for two principle structures on a lot. At the August Meeting, the Board took no action on this application. It was Ms. Daniel's opinion that there needs to be a better understanding on the need for these variances before rendering a decision not to take action on the application. Since the application was already scheduled before the ZHB, Carl Weiner, attorney for the applicant, agreed to request an extension to the requirement that the first public hearing be held within 60-days of the receipt of a completed application. At the same time, Mr. Weiner has submitted a request that his client be listed on the September 17th Planning Commission agenda and the October 1st Board of Supervisor' agenda to discuss this application.

There being no further business, the September public meeting was adjourned upon motion of Vivian Schoeller and seconded by William Patterson.

Respectfully Submitted,

Cecile M. Daniel

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Township Manager